

**TOWN OF HANNIBAL  
REGULAR BOARD MEETING  
SEPTEMBER 21, 2016  
7:00 PM**

**Present:** Supervisor Ronald Greenleaf  
Councilman Randy Hendricks  
Councilman Richard Shoults  
Councilman Gary Thompson  
Councilwoman Virginia Wilbur  
Town Clerk Denise Hafner  
Highway Supervisor George Ritchie

**Others Present:** Code Enforcement Officer Wayne Newton; Justice Jack S. Beckwith, Jr.; Carol Darling; Gregg Stupp, Sr.; Gregg Stupp, Jr.; Larry & Cindy Flint; Bob & Kelly LaRock; Ellen Killicutt; Tim Harmon; Bob Dilts; Jack Polk; Doug Bower; Mark Otis; Wendell Seymour; Lee McMillen; Chris Emmons; Reporter for The Valley News; and several other members of the community.

Supervisor Ronald Greenleaf called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag followed by an opening prayer led by Gregg Stupp, Sr.

**Public Session:**

- Kelly LaRock stated that there was confusion as to which newspaper is considered the official newspaper for the Town. Supervisor Ron Greenleaf clarified that the Valley News is the considered the official newspaper of the Town. A public notice informing the date of She was concerned that some confusion occurred due to the corrected public notice about the gravel mine on Stock Road was not published in the Valley News and that the public notice with the incorrect address of the gravel mine was posted on the town website. The Town Clerk had forgotten to notify the person who updates the website. Supervisor Ron Greenleaf responded that either he or the Town Clerk can be notified whenever someone notices a discrepancy.
- Mark Otis publicly thanked the Highway Department and Highway Supervisor George Ritchie for the excellent job they have been doing taking care of the roads, bridges and Village sidewalks.
- Kelly LaRock stated that the Highway Department repaired a bump on Harris Hill Road that had been there for several years and that she, too, has noticed that the roads are being well taken care of.
- Lee McMillen raised concerns that the 911 homeowner address signs required to be posted are hard to locate. Fire Chief Chris Emmons responded that it is in the Local Law that the homeowner is responsible to have illuminated 911 signs for emergency responders to be able to locate addresses at night. He also mentioned that the Fire Department sells the signs at a reasonable price.
- Gregg Stupp, Sr. also gave praise to the Highway Department for repairs that had been made due to some damage caused by Ricelli.

**Approval of the August Minutes:**

Supervisor Ron Greenleaf requested a motion be made to approve the August Regular Board Minutes.

- Councilwoman Virginia Wilbur made a motion to accept the August Regular Minutes; Councilman Rick Shoults seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

### **Approval of the August Financial Report:**

Supervisor Ron Greenleaf requested a motion be made to approve the August and the July Financial Report.

- Councilman Rick Shoults made a motion to accept the July and August Financial Report; Councilman Gary Thompson seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

### **Correspondence and Notifications:**

- Supervisor Ron Greenleaf read a letter received from the Office for the Aging promoting programs offering transportation for Senior Citizens. On Wednesdays, transportation is available free of charge to seniors to attend the Hannibal Senior Nutrition Center and to stop at the grocery store to shop before returning home. The Call N Ride Program provides transportation free of charge to seniors on Tuesdays and Thursdays for those living in the Hannibal School District. A schedule was included to be posted and made available at the Town Hall.
- Supervisor Ron Greenleaf read a letter from Mercy Flight Central requesting a donation. Recently they had responded to a serious car accident and airlifted a gentleman to a nearby hospital. The victim is now recovering at his home. After some discussion, a motion was made by Councilman Rick Shoults to make a donation of \$500 to Mercy Flight Central contingent that it be reviewed annually; Councilman Randy Hendricks seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- A quote was received from Bill Taylor, Blythe Road to asphalt seal and coat, pave and stripe the Town parking lot for \$3,400.00. The Board would also like to have quote done by the Highway Department before a decision is made. Councilman Randy Hendricks made a motion to have Highway Superintendent George Ritchie to quote to repair and pave/seal the Town parking lot; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- The NYS Department of Transportation forwarded to Hannibal a copy of a letter sent to the Town of Oswego approving the reduction of the speed limit from 55 mph to 40 mph on Engles Road between County Route 7 and Rathburn Road in the Town of Oswego. It also suggested that enforcing the removal of the debris left on the road by trucks exiting the gravel mine could increase the safety of the road for motorists. It was questioned why the Town of Hannibal was not included in the process since one side of the road is in the Town of Hannibal.
- Supervisor Ron Greenleaf read a card received from Connie Brackett thanking everyone for the help they received while holding the memorial service for her son at the Town Hall.
- Last month Supervisor Ron Greenleaf had given the Zoning Board of Appeals a letter received by Dave Emmons, Jr. expressing interest in a position on the board. The Zoning Board of Appeals Chairman and Vice Chairmand stated that they would welcome and approve the appointment of Dave Emmons, Jr. to the board.

Councilman Gary Thompson made a motion to appoint Dave Emmons, Jr. to the Zoning Board of Appeals; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- Supervisor Ron Greenleaf read a letter of interest from Cynthia Flint who is interested in serving on the Zoning Board of Appeals. An opening will be available in January 2017. Supervisor Ron Greenleaf will present the letter to the Zoning Board Chairman.
- The Division of Lands and Forests will give a presentation on October 6<sup>th</sup> in Manlius on managing forests and woodlands.
- Supervisor Ron Greenleaf received a petition with eleven signatures from a gentleman who would like the water to be extended down County Route 3 East. There are some issues with the water pressure at the Powell Trailer Park, however, it will be looked into and considered.
- For the 2015 fiscal year the Town of Hannibal is rated as *No Designation* for the financial stress level.
- The State Comptroller gave notice that the Town would receive a State Aid payment of \$42,621.00.
- Councilman Randy Hendricks read a letter from the Department of Transportation stating there are grants available to help improve air quality.

#### **Department Reports:**

Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report**
- **Assessment Report - No Report**
- **Dog Control Report**
- **Planning Board Report – No report**
- **Zoning Board of Appeals Report - No Report**
- **Water Department Report**

Councilwoman Virginia Wilbur made a motion to accept the above reports; Councilman Rick Shoults seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

#### **Old Business:**

- Supervisor Ron Greenleaf requested reports from the committees previously formed. The following reports were presented:
- Councilman Rick Shoults informed the board that the committee reviewing the town zoning laws is still continuing to review the materials. The next meeting is scheduled for September 26<sup>th</sup> at 6:30pm.

- It was suggested by Supervisor Ron Greenleaf that Councilman Gary Thompson work with Bob Dilts to review possible alternate energy options.
- A discussion took place comparing the contract the Highway Department has presently for their radio/phone service. Councilman Gary Thompson explained that under the current contract the Town pays \$524 a month for the radio/phone service amounting to over \$6000 a year, whereas the Town could purchase the radio/phones through an agreement with Motorola for \$16,000 and the Town would then own the phones. Councilman Randy Hendricks questioned whether there was a software agreement and if so, was it included in the price given. Chris Emmons, Jr. explained that the agreement would be through the county and that the Fire Department currently has the same agreement. He reported that the phones work well and that there is a three year warranty which includes a replacement policy.

**New Business:**

- A. Councilman Gary Thompson made a motion to approve the purchase of the radio/phone system through Motorola at \$16,000 for the Highway Department; Councilman Rick Shoults seconded.

**Resolution 14-2016**

**The Town of Hannibal will purchase a radio/phone system through Motorola for \$16,000 for use by the Highway Department.**

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]  
Nays: 0

- B. Supervisor Ron Greenleaf asked the Board to make a resolution for the Court to apply for the 2016-2017 JCAP Grant. The Court would like to apply to receive \$1,383.63 to purchase two filing cabinets, a paper shredder and eight stackable chairs for inmates to use while present at Court. Councilwoman Virginia Wilbur made a motion to approve the Court to apply for the 2016-2017 JCAP Grant; Councilman Gary Thompson seconded.

**Resolution 15-2016**

**Be it resolved that the Town of Hannibal Board hereby authorizes and approves the application for a grant through the 2016-2017 Justice Court Assistance Program Grant (JCAP) to be submitted by the Justice Court of the Town of Hannibal. It is understood that the grant will be used to request supplies and equipment to enhance the operation of the Justice Court. The total amount of the grant is not to exceed \$30,000.**

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]  
Nays: 0

- C. Supervisor Ron Greenleaf asked the Board to approve a resolution to adjust the budget items for Water Service Area #4. Councilwoman Virginia Wilbur made a motion to approve the resolution Supervisor Ron Greenleaf read; Councilman Gary Thompson seconded.

**Resolution 16-2016**

**WHEREAS, the water meter costs are now known and are under the current project budget amount; and WHEREAS, the project is nearing completion and the Town is desirous of facilitating final payment and closeout for Water Service Area #4, and NOW, THEREFORE, BE IT RESOLVED, that the Supervisor of the Town of Hannibal is authorized on behalf of the Town Board of the Town of Hannibal to decrease the budget amount from \$19,214.68 current water meter cost budget to a new total amount for water meters of \$19,157.00, which results in a decrease of \$57.68, (copies are to be filed with the Town Clerk), for Water Service Area #4.**

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- D. Supervisor Ron Greenleaf asked the Board to renew the Junkyard License held by Wendell Seymour located on Sixty Six Road. Code Enforcement Officer Wayne Newton read the definition of a junkyard from the Town of Hannibal Zoning Laws. After some discussion, it was suggested that the Code Enforcement Officer should do an inspection of the junkyard to be sure there are no issues, and then the license could be approved for renewal. Councilman Gary Thompson made a motion to approve the following resolution; Councilman Rick Shoults seconded.

#### **Resolution 17-2016**

**Be it resolved that the Hannibal Town Board approves the renewal of the Junkyard License held by Wendell Seymour, location at Sixty Six Road, Hannibal, NY, contingent upon a successful inspection by the Code Enforcement Officer, with an expiration date of March 31, 2017.**

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- E. Supervisor Ron Greenleaf informed the Board that the Water Truck had broken down. It would cost \$3500 to repair the engine while replacing the engine with a three year warranty would cost \$5500. Councilman Rick Shoults made a motion to approve the following resolution; Councilwoman Virginia Wilbur seconded.

#### **Resolution 18-2016**

**Be it resolved that the Hannibal Town Board approves the replacement of the Water Truck engine for \$5500 with a three year warranty, to be paid from the Operating and Maintenance Costs of the Water System.**

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- F. There was a request that the Town of Hannibal assume the management and maintenance of the Bethel Cemetery. Supervisor Ron Greenleaf informed the Board that the Town currently maintains the cemetery on Route 176 and that it is the Town's responsibility to maintain a cemetery in the Town, if abandoned. It may be possible for the Town to absorb any monies to strictly be used for maintenance of the cemetery if dissolution. Councilman Randy Hendricks shared that an article was in the Town & Topics magazine which stated that Towns are liable to maintain any cemetery dissolution in their jurisdiction and that grant money may be available to help the Town.
- G. The tentative 2017 Budget will be made available to the Board Members on September 30, 2016.
- H. The Hannibal Fire Department requested that the Town invest in a Knox Box to hold the key to the front door of the Town Municipal Building in case of emergencies. Fire Chief Chris Emmons, Jr. gave an overview explaining that ONLY the Fire Chiefs would have a key to the Box to be used ONLY in case of a fire in the building. The cost is \$315. Fire Chief Chris Emmons, Jr. also explained that homeowners can also invest in this service. Councilman Gary Thompson made a motion to approve the following resolution; Councilman Rick Shoults seconded.

#### **Resolution 19-2016**

**The Hannibal Town Board approves the purchase of a Knox Box for the Municipal Building and the Highway Garage at the cost of \$315 from the Hannibal Fire Company to hold a key to the buildings for use by the Hannibal**

**Fire Company only in the case of a fire. The three Chiefs of the Hannibal Fire Company will be the only authorized persons to have a key to the Knox Box.**

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- I. Supervisor Ron Greenleaf reminded the Board that the next Emergency Management Meeting will be held next Wednesday at 6:00pm.

### **Other Business**

- Councilman Gary Thompson suggested that the purchase of a new copier for the Town Office be included in the tentative budget. He had noticed that there had been several repairs done this year amounting to approximately \$600 and that it seemed purchasing a new copier rather than continuing to pay for repairs would be more economical. Supervisor Ron Greenleaf responded that this was discussed at the Workshop and that it would be included on the tentative budget.
- Councilman Gary Thompson also mentioned that job descriptions should be developed for those jobs that do not have a State description. Supervisor Ron Greenleaf suggested that the employees should write their own job description explaining what they believe their job requires and compare that description to what the Department Head expects from them.
- Councilman Gary Thompson would like the Board to consider expanding Commercial Zoning on State Route 104, State Route 34 and State Route 3 from Town Line to Town Line, with the exception of where the Village is considered residential. He explained that making this change would be beneficial in attracting new businesses to the area. Councilman Rick Shoults reminded the Board that Legislator Sorbello had pointed out that the Town of Hannibal has several sections where the State roads cross providing an excellent opportunity for business to open. It was pointed out by Councilman Randy Hendricks that there is a problem with limited access from Stock Road to State Route 104 and with Sixty Six Road to State Route 3. He also was concerned that residential areas could be affected and may not welcome business in their area.
- Supervisor Greenleaf stated that the Board needed to go into Executive Session to discuss a legal matter with the Union and made a motion for the Board to adjourn the Regular Meeting to go into Executive Session to discuss a legal matter with the Union; Councilman Rick Shoults seconded.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- **At 8:22pm, the Regular Board Meeting was closed to go into Executive Session.**
- Councilman Gary Thompson made a motion to set a Public Hearing to discuss expanding the Commercial Zoning on State Route 104, State Route 34 and State Route 3; Councilman Rick Shoults seconded.
  - Per discussion, it was decided to set the Public Hearings for 7:15pm at both the November Regular Board Meeting and the January 2017 Regular Board Meeting.

Ayes: 4 [Wilbur, Shoults, Thompson, Greenleaf]

Nays: 1 [Hendricks]

**At 9:00pm, the Executive Session closed and the Regular Board Meeting reconvened.**

**Other Business Continued:**

- Councilman Gary Thompson made a motion to set a Public Hearing to discuss expanding the Commercial Zoning on State Route 104, State Route 34 and State Route 3; Councilman Rick Shoults seconded.
  - Per discussion, it was decided to set the Public Hearings for 7:15pm at both the November Regular Board Meeting and the January 2017 Regular Board Meeting.

Ayes: 4 [Wilbur, Shoults, Thompson, Greenleaf]  
Nays: 1 [Hendricks]

- Highway Superintendent George Ritchie suggested using approximately four to five loads of grindings to repair the roadway to the Water Tower making it easier to plow in the winter. Councilman Randy Hendricks made a motion to approve the following resolution; Councilwoman Virginia Wilbur seconded.

**Resolution 20-2016**

**Be it resolved that the Highway Department will repair the roadway to the Water Tower making it easier for winter plowing using four to five loads of grindings.**

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]  
Nays: 0

- Highway Superintendent also stated that the parking lot near the playground could be enlarged by adding some stones.

**Approval to Pay Town Bills:**

Supervisor Ron Greenleaf asked that a motion be made to approve the payment of the Town Bills.

Councilwoman Virginia Wilbur made a motion to approve the payment of the Town bills; Councilman Randy Hendricks seconded.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]  
Nays: 0

A motion was made by Supervisor Ron Greenleaf to adjourn the meeting; Councilman Randy Hendricks seconded.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]  
Nays: 0

The meeting was adjourned at 9:05 pm.

Respectfully submitted,

*Denise J. Hafner*

Denise J. Hafner  
Hannibal Town Clerk