

**TOWN OF HANNIBAL
REGULAR BOARD MEETING
JANUARY 11, 2017
7:00 PM**

Present: Supervisor Ronald Greenleaf
Councilman Randy Hendricks
Councilman Richard Shoults
Councilman Gary Thompson
Councilwoman Virginia Wilbur
Town Clerk Denise Hafner

Others Present: Gregg Stupp, Sr., Planning Board Member; Dog Control Officer Theresa Penfield; Justice Jack Beckwith, Jr.; Kelly LaRock, Planning Board Member; Josh Bomgren, Planning Board Member; Highway Superintendent George Ritchie; Bob LaRock; Gregg Stupp, Jr.; Larry & Cindy Flint; Ellen Killicutt; Duane & Peggy Shepard; Mike Pierera; Chris Emmons; Charlie Reed; Cynthia Fowler; Kim Malone; Chris Soper; Doug Hall; Dan Mahaney; Nelson Hawkins; Elaina Sanford; Reporter for The Valley News; and several other members of the community.

Supervisor Ronald Greenleaf called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag followed by an opening prayer led by Gregg Stupp, Sr.

Public Session:

- Doug Hall raised some concerns about some needed maintenance of Pellet Road. Nearby roads were worked on but nothing was done with Pellet Road. He asked who decides which roads are worked on each year; Supervisor Ron Greenleaf replied that the Highway Superintendent makes that decision.

Approval of the December Minutes:

Supervisor Ron Greenleaf requested a motion be made to approve the December Regular Board Minutes.

- Councilman Gary Thompson made a motion to accept the December Regular Minutes and the January Workshop Minutes; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]
Nays: 0

Approval of the December Financial Report: No Report

Correspondence and Notifications:

Department Reports:

Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor's Report - No Report**
- **Dog Control Report**
- **Planning Board Report – No Report**

- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Gary Thompson made a motion to accept the above reports; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

Old Business:

- Supervisor Ron Greenleaf requested reports from the committees previously formed. The following reports were presented:
- Councilman Rick Shoults informed the board that the committee reviewing the town zoning laws has completed the review of the materials and a rough draft has been prepared for review for the 2/27/17 meeting with a presentation to be given at the March Board Meeting.
- Councilman Gary Thompson reported that a meeting to discuss alternate energy options has not been scheduled yet.
- No report from the committee reviewing the Comprehensive Plan.
- Supervisor Ron Greenleaf informed the public that Attorney Allison Nelson from the Nelson Law Firm has accepted the position as attorney for the Town and the Planning Board.

New Business:

- A. Councilwoman Virginia Wilbur made a motion to approve the following appointments; Councilman Rick Shoults seconded.
1. The Monthly Board Meeting shall be held on the second Wednesday of the month.
 2. The Official Depository shall be The Community Bank.
 3. The Official Newspaper shall be The Valley News/Palladium Times.
 4. Legal Counsel shall be Attorney Allison Nelson
 5. NYMIR shall be the designated Insurance Carrier for the Town.
 6. The NYS Fire & Building Code Enforcement Officer shall be Wayne Newton.
 7. The Dog Control Officer shall be Theresa Penfield.
 8. The Deputy Supervisor shall be Virginia Wilbur.
 9. The 1st Deputy Town Clerk shall be Sheri Meyer; the 2nd Deputy Town Clerk shall be Gail McFarland.
 10. The Safety Coordinator shall be Chris Emmons.
 11. The 1st Deputy Tax Collector shall be Sheri Meyer; the 2nd Deputy Tax Collector shall be Gail McFarland.
 12. The Tax Assessor's Clerk shall be Bonnie Gainey.
 13. The Court Clerk shall be Denise Hafner.
 14. The Registrar of Vital Records shall be Denise Hafner.
 15. The Deputy Registrar of Vital Records shall be Sheri Meyer.
 16. The Mileage Rate shall be 53.5 cents.
 17. Petty Cash for the Tax Collector shall be \$250; Petty Cash for the Town Clerk shall be \$100.
 18. The Town Historian shall be Lowell Newvine.
 19. The Fee for a Returned Check shall be \$20.
 20. The Maximum Purchase Rate for the Highway Superintendent shall be \$5000.
 21. The Court Constables shall be Robert Dalton, Thomas Brosch, Fred Ferguson, Matt Kurimsky, and Thomas Addressa.

22. The Secretary for the Planning Board and the Zoning Board of Appeals shall be Jennifer Malone.
23. Josh Bomgren and Anthony Mirabito shall be re-appointed to the Planning Board.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]
Nays: 0

Councilman Gary Thompson made a motion to approve the appointment of Chris Emmons as the Deputy Highway Superintendent; seconded by Councilwoman Virginia Wilbur.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]
Nays: 0

Other Business:

A. Supervisor Ron Greenleaf asked for the following motion:

- Councilman Randy Hendricks made a motion to accept the Rules of Order from The Association of Towns as the rules to conduct the Town Meetings; Councilman Rick Shoults seconded.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]
Nays: 0

Supervisor Ron Greenleaf opened the Public Hearing on Commercial Zoning at 7:15pm.

PUBLIC HEARING ON COMMERCIAL ZONING
7:15 PM

- Ellen Killicutt stated that it seemed unnecessary to commercially zone State Route 34, State Route 104 and State Route 3 since procedures are already in place by applying to the Planning Board.
- Councilman Gary Thompson responded that spot zoning does not appeal to bigger corporations and companies. He also stated that they were considering removing State Route 34 from the proposal.
- Ray Combes expressed support of expanding the commercial zoning. He stated that not to have areas labeled as commercial on the map of Hannibal discourages a business from even considering coming to the town. He also believed that State Route 34 should continue to be considered in the proposal since it is only fifteen miles from the NYS Thruway. He also pointed out that someone considering opening a business in a commercially zoned area would still need to follow the procedures of the Planning Board and that to designate certain areas on each of the main roads would help to draw some businesses to open in Hannibal.
- Gregg Stupp, Sr., stated some property is already zoned commercial and it is still on the market.
- Josh Bomgren suggested that a letter be sent to the residents in the surrounding areas that are being considered in the commercial zoning proposal to obtain their opinions. Most of the residents in the areas being considered do not attend the Town Board Meetings and are probably not aware that the Town is considering commercial zoning. Supervisor Ron Greenleaf agreed that it was an excellent idea to take a survey.
- Ellen Killicutt cautioned the Board that a business similar to Backyard Entertainment could open in a commercially zoned area. Last summer Backyard Entertainment wanted to host weekend rock festivals

similar to Sterling Stage and many residents in the area voiced their opposition which did shut the business down.

- Doug Hall questioned the effect of changing an area from residential zoning to commercial zoning and whether it would change existing residences when the owner may wish to sell the property. Supervisor Ron Greenleaf stated that it would need to be researched before a decision is made.
- Councilman Gary Thompson stated that it was evident that public opinion is very important in helping to make the decision whether to change some areas to commercial zoning and that there is a consensus that the Town does need to attract businesses, however, the question remains as to how to go about attracting those businesses. Further discussion needs to occur before any steps are taken to change anything.

At this point, Supervisor Ron Greenleaf put a hold on the Public Hearing to continue with Board business.

Correspondence Continued:

- Supervisor Ron Greenleaf read a letter from the Hannibal Fire Department inviting the Board to their Budget meeting scheduled for January 17th, 2017 at 7pm.
- Ian Yerdon from the engineering firm, C2AE, gave a presentation on the progress of available grant money through USDA Rural Development to fund the possible new water district in Hannibal (Water District 3, extension 1). There will need to be an archeological survey done once a funding offer is received from USDARE. US Fish and Wildlife Service has identified the Bog Turtle as one of the wildlife species that is threatened in Oswego County and a survey will need to be done to determine the impact the project could have. A brief explanation of the procedures was given that will need to be followed and approved before a Public Hearing is scheduled and final vote scheduled to approve the project.
- Councilwoman Virginia Wilbur read **Resolution 1-2017** (see attached).
- Councilman Gary Thompson made a motion to accept Resolution 1-2017; Councilwoman Virginia Wilbur seconded.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

Other Business Continued:

- Supervisor Ron Greenleaf asked that any officials planning to attend the Tug Hill Conference in March have their applications submitted to the Town Clerk by February 22, 2017 so the application fee can be sent in. The Town pays the application fee and for mileage to attend the conference.

At 7:59pm Supervisor Ron Greenleaf made a motion to enter into Executive Session to discuss legal issues with the Highway Department; Councilman Rick Shoults seconded.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

At 8:34pm, Councilman Gary Thompson made a motion to reconvene the Regular Board Meeting; Councilman Rick Shoults seconded.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

Public Hearing on Commercial Zoning Continued:

Supervisor Ron Greenleaf asked if there was any further discussion on the possible proposal of extending commercial zoning.

- Ellen Killicutt asked if another Public Hearing would be scheduled to discuss the matter further. Supervisor Ron Greenleaf stated that there would not be another hearing scheduled.

No further discussion ensued; Supervisor Ron Greenleaf asked that a motion be made to close the Public Hearing. Councilman Rick Shoultz made a motion to close the Public Hearing on Commercial Zoning; Councilwoman Virginia Wilbur seconded.

Ayes: 5 [Wilbur, Hendricks, Shoultz, Thompson, Greenleaf]
Nays: 0

The Public Hearing was closed at 8:35pm.

Other Business Continued:

- Councilman Randy Hendricks made a motion to accept the following resolution stating that the Board Workshop be held two weeks prior to the scheduled Board Meeting at 3:30pm; Councilman Rick Shoultz seconded.

Resolution 2-2017

BE IT RESOLVED THAT the Hannibal Town Board Workshop shall be held two weeks prior to the scheduled Regular Hannibal Town Board Meeting at 3:30pm.

Ayes: 5 [Wilbur, Hendricks, Shoultz, Thompson, Greenleaf]
Nays: 0

{*Note: This was previously approved at the December Workshop held on December 22, 2016 – see below }

Resolution 29-2016

BE IT RESOLVED THAT the Hannibal Town Board designates the second Wednesday of the month to hold the monthly Town Board meeting. The monthly Board Workshop will be held two weeks prior to the Town Board meeting, at which time any remaining bills are to be turned in to the Town Clerk by the Town Department Heads.

Approval to Pay Town Bills:

Supervisor Ron Greenleaf asked that a motion be made to approve the payment of the Town Bills.

Councilwoman Virginia Wilbur made a motion to approve the payment of the Town bills; Councilman Rick Shoultz seconded.

Ayes: 5 [Wilbur, Hendricks, Shoultz, Thompson, Greenleaf]
Nays: 0

- Councilman Gary Thompson thanked Superintendent George Ritchie for his commitment to plow the Town Parking Lot.

- Supervisor Ron Greenleaf stated that a certain amount of money will be allocated to plow the parking lots from the sales tax raised. He also stated that the budget will need to be amended.
- Jack Beckwith, Jr. asked if the Highway Superintendent was to be responsible to plow the parking lots, shovel the walkways, remove any ice and to salt. Supervisor Ron Greenleaf stated that the agreement would be for plowing and salting only and that the Town would need to ask for bids to shovel the walkways.
- Kelly LaRock reminded the Board that at the last meeting Councilman Gary Thompson was upset with the Highway Superintendent for submitting a bill for plowing the parking lots but now the Board is agreeing to pay the Highway Superintendent for plowing and no one is upset. Councilman Thompson explained that he was upset because the previous agreement was to take care of the parking lots without payment, however, allocating funds from the sales tax raised would not increase the tax rate and that would be acceptable.
- Josh Bomgren asked how the parking lots and walkways were handled in the past. Supervisor Ron Greenleaf stated that it was just done.
- Jack Beckwith, Jr. stated that it is a priority that the Municipal Building is plowed out and walkways cleared when the office is open to the public. It is a huge hazard to not have the parking lot and sidewalks cleared for the people to have access to the building, especially when it is the people who paid for this building. If the Board cannot have an agreement with the Highway Superintendent to be sure the parking lot and sidewalks are plowed and salted, then a different agreement needs to be made.
- Denise Hafner informed the Board and public that the parking lot and sidewalks were not taken care of today and were a sheet of ice. The newly hired Second Deputy Clerk tried to clear the sidewalk when she came into work and Supervisor Greenleaf also tried to salt the walkway, however, as someone attempted to leave the building they slipped on the ice and fell, hitting their head hard on the concrete. She also pointed out that Highway Superintendent George Ritchie had stopped into the office to meet with Supervisor Greenleaf and saw the condition of both the parking lot and sidewalks. Regardless of what he saw, he left without trying to take care of either the parking lot or the walkway. She pointed out that Taxpayers were complaining about the conditions as they came in to pay their taxes and she would like to know what is going to be done to prevent this from happening again.
- Chris Emmons stated that he had salted the parking lot at 6:00am. Denise Hafner reiterated that it was a sheet of ice when she came into work and that she and another co-worker were slipping as they tried to enter the office. In her opinion, the sidewalks were not safe to walk on until early afternoon when the sun helped the ice to melt naturally.
- Chris Emmons stated that his driveway did not melt until early afternoon due to the sun; Denise Hafner reminded him that his driveway is not part of a public building.
- A discussion continued about the condition of the sidewalks and parking lot and Supervisor Ron Greenleaf confirmed that the sidewalks were NOT salted when the office opened at 9:00am.

Councilman Gary Thompson made a motion to accept the following resolution; Councilman Rick Shoults seconded.

Resolution 3-2017

BE IT RESOLVED THAT bids will be accepted to have the sidewalks and emergency exits to the Hannibal Town Municipal Building shoveled and salted at least one hour before the Town Office opens to the public.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]
Nays: 0

A motion was made by Councilwoman Virginia Wilbur to adjourn the meeting; Councilman Rick Shoults seconded.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]
Nays: 0

The meeting was adjourned at 8:49pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner
Hannibal Town Clerk

UNAPPROVED