

**TOWN OF HANNIBAL
REGULAR BOARD MEETING
MARCH 21, 2018
7:00 PM**

Present: Supervisor Virginia Wilbur
Councilman Floyd Calkins
Councilman Charles Reed
Councilman Rick Shoults
Councilman Gary Thompson
Town Clerk Denise Hafner

Others Present: Town Justice Jack Beckwith, Jr.; Kelly LaRock, Planning Board Member; Bob LaRock; Jake Malcott, Highway Superintendent; Larry & Cindy Flint; Darlene Malone; Barb Bogacz; Donna Whitcomb; George & Carol Darling; Tim Harmon; Alena Sanford; Nelson Hawkins; Chris Harris; Mr. & Mrs. Harold Hopkins; Bob Dilts, Planning Board Chairman; Gregg Stupp, Sr., Planning Board Member; Walter Hafner, Jr.; Mike Sullivan; Duane Shepard, Chief Water Operator; Sharon Smith; County Legislator Terry Wilbur; and several other members of the community.

Supervisor Virginia Wilbur called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag; Town Clerk Denise Hafner opened with a prayer.

Public Session:

- Carol Darling reminded the public about the County Rabies Clinic and about the importance of having their pets vaccinated for the protection of both their pet and their family.
- Kelly LaRock shared her concerns about the Latz property on Martville Road. She stated that the conditions of the Special Use Permit are not being followed and there is concern that property values could decrease as a result. Supervisor Virginia Wilbur stated that the Code Enforcement Officer planned to contact the Town Attorney and the County to see what could be done.
- Ron Lamie stated that the Public Hearing held about the proposed Water District was too short due to the power outage that had been scheduled. He also stated that some facts were not revealed and he is concerned that he will be unable to pay his property taxes once the water is installed since he cannot afford them now.
- Gregg Stupp, Sr. asked how many votes were needed for the Board to pass items. Supervisor Virginia Willbur answered that three votes would be necessary.
- Oswego County Legislator Terry Wilbur informed the public that the Rabies Clinic scheduled for Hannibal will be held on July 11th from 6-8pm at the Hannibal Town Garage. Donations of \$7 will be asked. He also stated that the County will be doing a Public Safety Study with input from the Sheriff's Department, the District Attorney's Office and other Public Safety Departments to review and update the current policies to help ensure public safety.
- Councilman Gary Thompson asked Legislator Terry Wilbur if the County had considered offering to microchip dogs at the Rabies Clinic to help dog owners locate any lost/missing dogs. He stated that the present contract was for vaccinations only, but he would look into it. Dog Control Officer Theresa Penfield explained that she has the microchips but that a vet does need to administer it. Once the dog is chipped, it is also registered with the Dog Control Officer to be used as a backup to locate the owner of a lost dog. Legislator Terry Wilbur suggested that this be a topic to discuss at the next Shared Services meeting and possibly a grant could be applied for to cover the cost of setting up a program.

Approval of the February Board Minutes, the March Public Hearing Minutes and the March Workshop Minutes: Supervisor Virginia Wilbur requested a motion be made to approve the above Board Minutes.

- Councilman Rick Shoults made a motion to accept the February Regular Board Minutes, the March Public Hearing Minutes and the March Workshop Minutes; Councilman Gary Thompson seconded the motion.
Councilman Gary Thompson asked if it was true that only one person spoke in favor of the proposed water district at the Public Hearing as stated in the March Public Hearing Minutes. Town Clerk Denise Hafner confirmed it. Councilman Floyd Calkins stated that other people had spoken from their seats. Councilman Gary Thompson also questioned why the minutes stated that the power outage would take place at 8:30pm when it was scheduled for 11:30pm. Supervisor Virginia Wilbur stated that though the outage did not occur until 11:30pm, National Grid had informed the public that it was scheduled for 8:30pm to 11:30pm.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

Approval of the Financial Report: December 2017 Report

- Councilman Rick Shoults made a motion to approve the December 2017 Financial Report; seconded by Councilman Charles Reed.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

Correspondence & Notifications:

- Supervisor Virginia Wilbur read an invitation to attend the Eagle Scout Court of Honor for Evan M. Salmonsens from Boy Scout Troop 780 on April 7th, 2018 at 2pm at the Hannibal United Methodist Church.
- Supervisor Virginia Wilbur read the Oswego County Highway Agreement with the Town of Hannibal to spend Highway Funds of \$545,000 to be expended for general repairs for 56.24 miles of town highways. The Board signed the agreement (the Highway Superintendent previously signed the agreement).
- Supervisor Virginia Wilbur informed the public that two letters of interest were received for the Planning Board and Zoning Board of Appeals Secretary position. She read the letters received from the two candidates, Donna Whitcomb and Lisa Somers. They will be interviewed by the Planning Board at the April 5th Planning Board Meeting. Their recommendation will then be presented to the Town Board for approval at the April 18th Board Meeting.

Department Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report - No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Supervisor Virginia Wilbur asked DCO Theresa Penfield to explain the new policy adopted with the Oswego City Dog Shelter. She explained that when she picks up a stray dog and is unable to locate the owner, the dog is taken to the Oswego City Dog Shelter. A \$45 dog pick up fee is then assessed along with a boarding fee of \$15 per day. Payment is made to the Town Clerk’s Office along with proof the dog has had a Rabies Vaccine and is currently licensed before the dog will be released. DCO Theresa Penfield still has the option to take a dog to Lollipop for adoption if the dog has not been picked up by the owner or is not adopted out after ten days. She shared a story about two puppies that the owner decided he didn’t want to pay the fees to have the dogs returned to him. They would have

been euthanized due to not being adopted after ten days, but she was able to take them to Lollipop Farm where they were adopted out.

Supervisor Virginia Wilbur asked that a motion be made to accept the above reports.

Councilman Gary Thompson made a motion to accept the above Department Reports; Councilman Rick Shoults seconded the motion.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

Old Business:

- Councilman Floyd Calkins made a motion to approve the following resolution; Councilman Gary Thompson seconded.

Resolution 12-2018

BE IT RESOLVED THAT the Hannibal Town Board approves to dissolve the Committee on Alternate Energy Options.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur stated that the Board would be working to complete the Comprehensive Plan and the Zoning Law Updates.

New Business:

- A. Fenix Burger and Emily Pierce, inductees to the National Honor Society, Sadie Adamy Chapter of the Hannibal High School gave a presentation for a community service project to install hanging baskets with flowers around the gazebo and in front of the Town Municipal Building as an annual tradition. They requested that the Town of Hannibal pay for the purchase of the brackets which would cost approximately \$80-\$100. The Hannibal Teacher's Association has agreed to purchase the plants
 - Supervisor Virginia Wilbur made a motion to approve the following resolution; Councilman Gary Thompson seconded.

Resolution 13-2018

BE IT RESOLVED THAT the Hannibal Town Board will cover the cost to purchase brackets (not to exceed \$100) to be installed to hang flower baskets around the Municipal Gazebo and Building. The National Honor Society, Sadie Adamy Chapter of the Hannibal High School will install the brackets to hang the baskets and plant flowers as an annual community service project and tradition.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

- B. Supervisor Virginia Wilbur announced that Jackie McKelvey was chosen as the *2018 Hannibal Woman of the Year*. The Hannibal Library will present the award to her on March 24th, 2018 from 2:00pm-3:00pm.
- C. Supervisor Virginia Wilbur announced that the November Board Meeting will be held on November 14th instead of November 21st due the Thanksgiving Holiday and that the deadline to approve the 2019 Budget is November 20th.

- D. Councilman Floyd Calkins gave an overview of the plans for the Town of Hannibal Earth Day Clean Up Event scheduled for April 21st, 2018 from 8:30am to 12:00pm. Volunteers from the Hannibal High School Track Team and Varsity Club will focus on picking up roadside trash along the roadways in the Village. Volunteers will be needed to focus on the Town roadways. The Oswego County Soil and Water Agency has agreed to supply trash bags, gloves and fluorescent vests. The Hannibal Highway Department will provide a dump truck at the Town Hall for the collection of roadside trash from Thursday, April 19th to Monday, April 23rd. A press release will be done by the Oswego County Soil and Water Agency. Carol Darling offered to inform the Hannibal Elderberries of the event.
- E. At the October 25th, 2017 Workshop the Board approved to put a 4-way stop at the intersection of Sixty Six Road and Martville Road. A letter was received from the State informing the Board that it was the responsibility of the Town to install the signs for the 4-way stop. Supervisor Virginia Wilbur informed Highway Superintendent Jake Malcott that he could move forward with the project.
- F. Supervisor Virginia Wilbur attended an Emergency Management Mitigation Meeting and was informed that the County secured a \$125,000 grant to be used for several projects in the Town/Village, such as upgrading the sidewalks near the Hannibal High School, providing snow fencing for roads like Wiltsieville Road and County Route 7 where the snow drifts into the roadway causing a hazard and for work on the Hannibal Dam.
- G. At the last Shared Services Meeting Supervisor Virginia Wilbur attended, the main items discussed were combining Health Insurance to reduce costs and sharing Animal Control services. Supervisor Virginia Wilbur will suggest offering micro-chipping for dogs as a shared service per the previous discussion in the beginning of the Board meeting. The next meeting is scheduled for April 5th, 2018.
- H. A program for the National Day of Prayer will be presented at the Town Hall on May 3rd at 11:00am.
- I. CEO Dave Hanford passed an inspection of Mr. Wendell Seymour's junkyard on Sixty Six Road and made a recommendation to renew the junkyard license. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 14-2018

BE IT RESOLVED THAT the Hannibal Town Board approves the renewal of the Junkyard License for Wendell Seymour for a junkyard located on Sixty Six Road in the Town of Hannibal effective April 1, 2018 to March 31, 2020.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

- J. Supervisor Virginia Wilbur read the Town of Hannibal Fiscal Management Purchasing Credit Card Use Policy and asked for a motion to approve the policy. Councilman Gary Thompson made a motion to approve the following resolution; Councilman Rick Shoults seconded.

Resolution 15-2018

BE IT RESOLVED THAT the Hannibal Town Board approves the Town of Hannibal Fiscal Management Purchasing Credit Card Use Policy and for a Town Credit Card to be issued to the Town Supervisor and Town Clerk for use only when absolutely necessary as stated within the Town of Hannibal Fiscal Management Purchasing Credit Card Use Policy.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

- K.** A quote of \$2,085 was obtained from Kofile to complete the preservation of three Vital Records Books. Councilman Gary Thompson made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 16-2018

BE IT RESOLVED THAT the Hannibal Town Board approves the quote presented by Kofile for the preservation of the last three Vital Records Books for \$2,085.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

- L.** The NYS Town Clerk Training will be held in Albany, NY from April 22, 2018 to April 25, 2018. Supervisor Virginia Wilbur asked for a motion to allow the Town Clerk to attend. Councilman Gary Thompson made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 17-2018

BE IT RESOLVED THAT the Hannibal Town Board approves that the Town Clerk may attend the NYS Town Clerk Training to be held in Albany, NY from April 22, 2018 to April 25, 2018.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

Other Business:

- Councilman Rick Shoults asked DCO Theresa Penfield what form of payment was accepted to pay for any dog seizures. She stated that only cash or credit card was acceptable and that checks were not to be accepted.
- Councilman Gary Thompson had concerns that the Public Hearing on the proposed water district was rushed and that not all members of the public were given time to speak. He questioned why the time for the vote was scheduled for 12pm-7pm and not until 9pm. He believes that some people may not be able to leave work to come to vote within that time frame. Supervisor Virginia Wilbur stated she would check to see if the hours could be extended.

Supervisor Virginia Wilbur asked that a motion be made for the Board to enter into Executive Session. At 8:11pm, Councilman Rick Shoults made a motion to close the Town Board Meeting to enter into Executive Session to discuss negotiations with the Union according to Taylor Law; seconded by Councilman Charles Reed.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

The Town Board Meeting was closed at 8:11pm.

At 8:30pm, Councilman Gary Thompson made a motion to close the Executive Session and reconvene the Regular Town Board Meeting; seconded by Councilman Rick Shoults.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

The Town Board Meeting was reconvened at 8:30pm.

Approval to Pay Town Bills:

Supervisor Virginia Wilbur asked that a motion be made to approve the payment of the Town Bills.

Councilwoman Rick Shoults made a motion to approve the payment of the following Town bills-Abstract #3:

- a. General Fund Vouchers #45-#79; Pre-Paid Vouchers #1006-#1011; Total Claims of \$33,831.97
- b. DA Highway Fund Vouchers #16-#31; Pre-Paid Voucher #1003-#1005; Total Claims of \$56,046.43
- c. DB Highway Fund Vouchers #16-#17; Pre-Paid Vouchers #1001; Total Claims of \$24,666.08
- d. Water District SW-2 Vouchers #8-#14; Pre-Paid Vouchers #1002-#1004; Total Claims of \$6,669.10
- e. Water District SW-3 Vouchers #8-#13; Pre-Paid Vouchers #1002-#1003; Total Claims of \$9,078.82
- f. Water District SW-4 Vouchers #7-#13; Pre-Paid Voucher #1002; Total Claims of \$856.54

Grand Total of Claims: \$131,148.94

Councilman Gary Thompson seconded.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

At 8:35pm, Councilman Charles Reed made a motion to adjourn the meeting; seconded by Councilman Rick Shoults.

Ayes: 5 [Calkins, Reed, Shoults, Thompson, Wilbur]

Nays: 0

The meeting was adjourned at 8:35pm.

Respectfully submitted,

Denise J. Hafner

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Hannibal Town Clerk