

**TOWN OF HANNIBAL
REGULAR BOARD MEETING
MAY 16, 2018
7:00 PM**

Present: Supervisor Virginia Wilbur
Councilman Floyd Calkins
Councilman Charles Reed
Councilman Rick Shoults
Town Clerk Denise Hafner

Absent: Councilman Gary Thompson

Others Present: Kelly LaRock, Planning Board Member; Bob LaRock; Josh Bomgren, Planning Board Member; Bob Dilts, Planning Board Chairman; Gregg Stupp, Sr., Planning Board Member; Town Justice Jack Beckwith, Jr.; Town Justice Eugene Hafner; Duane Shepard, Chief Water Operator; Peggy Shepard; Carol Darling, ZBA Member; George Darling; Cindy Flint, ZBA Member; Larry Flint; Donna Whitcomb; Mike Sullivan; Barb Bogacz; Mr. & Mrs. Hopkins; Doug Shortslef; Chris Emmons and several other members of the community.

Supervisor Virginia Wilbur called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag; Town Clerk Denise Hafner opened with a prayer.

Public Session:

- Kelly LaRock asked Supervisor Virginia Wilbur whether she had received any response on obtaining any additional funding for the proposed Water District. Supervisor Virginia Wilbur stated that she had not received a response from either Senator Schumer or Senator Ritchie at this time.

Approval of the April Board Minutes and the May Board Workshop Minutes:

- Supervisor Virginia Wilbur requested a motion be made to approve the above Board Minutes.
- Councilman Rick Shoults made a motion to accept the March Regular Board Minutes; Councilman Charles Reed seconded the motion.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Approval of the April 2018 Financial Report:

- Councilman Rick Shoults made a motion to approve the April 2018 Financial Report; seconded by Councilman Charles Reed.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Correspondence & Notifications:

- Supervisor Virginia Wilbur reminded the public that the Oswego County Department of Solid Waste will be accepting household hazardous waste at the Bristol Hill Landfill. Flyers with the dates and times are available and are posted on the Town Bulletin Board.
- Supervisor Virginia Wilbur read a letter from the Hannibal Kartway requesting permission to use a fire hydrant to obtain water for the track. Chris Emmons, Race Director, stated that the Hannibal Kartway

would purchase the water meter to monitor the water usage and that the Kartway would pay for the water used.

Councilman Rick Shoults made a motion to accept the following resolution; seconded by Councilman Charles Reed.

Resolution 27-2018

BE IT RESOLVED THAT the Hannibal Town Board approves the purchase of a water meter by the Hannibal Kartway to be used on one designated fire hydrant to purchase water by the Hannibal Kartway. A meter read will be taken before the Hannibal Kartway begins their season and again when the season ends.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur read a letter from the Hannibal Fire Company recommending the Board approve the appointment of Madison DeNise to their roster.

Councilman Charles Reed made a motion to approve the following resolution; Councilman Rick Shoults seconded.

Resolution 28-2018

BE IT RESOLVED THAT the Hannibal Town Board approves the appointment of Madison DeNise to the Hannibal Fire Company's roster.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur read another letter from the Hannibal Fire Company recommending the Board approve the appointment of Kelly VanBuren, Sandra Palmer and Bonnie Harris to their roster as Active Auxiliary Support Members.

Councilman Rick Shoults made a motion to approve the following resolution; Councilman Charles Reed seconded.

Resolution 29-2018

BE IT RESOLVED THAT the Hannibal Town Board approves the appointment of Kelly VanBuren, Sandra Palmer and Bonnie Harris to the Hannibal Fire Company's roster as Active Auxiliary Support Members.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Department Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report - No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Supervisor Virginia Wilbur asked that a motion be made to accept the above reports.

Councilman Rick Shoults made a motion to accept the above Department Reports; Councilman Charles Reed seconded the motion.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]
 Nays: 0

Old Business:

- Supervisor Virginia Wilbur stated that the Board would be working to complete the Comprehensive Plan and the Zoning Law Updates.
- Supervisor Virginia Wilbur asked that a motion be made to approve a resolution to appoint Peggy Place and Richard Brand as the Election Inspectors and Ballot Clerks for the June 6th, 2018 referendum for the proposed Water District #3, Extension #1.

Councilman Rick Shoults made a motion to approve the following resolution (see attached **Resolution 30-2018**); seconded by Councilman Floyd Calkins.

Virginia Wilbur, Supervisor	Aye
Floyd Calkins, Councilman	Aye
Charles Reed, Councilman	Aye
Rick Shoults, Councilman	Aye
Gary Thompson, Councilman	Absent

- Supervisor Virginia Wilbur opened the Sealed Bids that were received for the mowing/maintenance of McCaussey Cemetery and Bethel Cemetery.
 - Shilow Farm & Landscaping: McCaussey Cemetery: \$40 (twice a month)
Bethel Cemetery: \$75 (twice a month)
 - Donald Nihoff: McCaussey Cemetery: \$80 (once a month)
Bethel Cemetery: \$100 (once a month)
 - Nelson Hawkins: McCaussey Cemetery: \$60 (once a month)
Bethel Cemetery: \$80 (once a month)
 - Steven Earle: McCaussey Cemetery: \$76 (once a month)

After a discussion by the Board, Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 31-2018

BE IT RESOLVED THAT the Hannibal Town Board awarded the contract to mow/maintain the grounds at McCaussey Cemetery to Shilow Farms & Landscaping (Jamie Poyneer) for the 2018 season for a cost of \$40 once a month. If Shilow Farms & Landscaping should choose to not accept the offer, then the job will be awarded to Nelson Hawkins for \$60 a month.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Councilman Floyd Calkins made a motion to accept the following resolution; seconded by Councilman Rick Shoults.

Resolution 32-2018

BE IT RESOLVED THAT the Hannibal Town Board awarded the contract to mow/maintain the grounds at Bethel Cemetery to Shilow Farms & Landscaping (Jamie Poyneer) for the 2018 season for a cost of \$75 once a month. If Shilow Farms & Landscaping should choose to not accept the offer, then the job will be awarded to Nelson Hawkins for \$80 a month.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

- Supervisor Virginia Wilbur stated that four resumes were received by the Town for the position of Code Enforcement Officer. The candidates are Ed Dodge, Marty Halstead, Matthew Walters and Carl Emmons, Jr. Interviews will be scheduled for June 7th, during the Board Workshop.

New Business:

- Supervisor Virginia Wilbur thanked Councilman Floyd Calkins for a great job organizing the clean up around the Town for Earth Day.
- Chief Water Operator Duane Shepard requested approval for a credit card to be used to purchase supplies for the Water Department. He explained that he has used his personal credit card to purchase some items at places where the retailer does not accept Town vouchers. After some discussion, Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 33-2018

BE IT RESOLVED THAT the Hannibal Town Board authorizes Supervisor Virginia Wilbur to apply for a credit card to be used by the Water Department for purchases where a voucher will not be accepted by the retailer or where an account has not been established with the Town of Hannibal.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Other Business:

- Supervisor Virginia Wilbur reported that the Summer Youth Recreation Program will run from June 25th through August 17th. Two girls were interviewed for the Youth Leader positions by Supervisor Virginia Wilbur and Mayor Ron Greenleaf. Supervisor Virginia Wilbur stated that in previous years the Town has

contributed \$200 to purchase supplies to begin the program and asked that a motion be made to approve to donate \$200 this year. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 34-2018

BE IT RESOLVED THAT the Hannibal Town Board approves the donation of \$200 to the Summer Youth Recreation Program for the purchase of supplies to begin the program on June 25th, 2018.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

- Joe Caruana asked Supervisor Virginia Wilbur to request that the Town donate \$200 toward the purchase of a banner to be placed in the Village Square for the Louise Kellogg Concert in the Square. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilman Charles Reed.

Resolution 35-2018

BE IT RESOLVED THAT the Hannibal Town Board approves the donation of \$200 toward the purchase of a banner to be placed in the Village Square for the Louise Kellogg Concert in the Square.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Approval to Pay Town Bills:

Councilwoman Charles Reed made a motion to approve the payment of the following Town bills-Abstract #5; seconded by Councilman Rick Shoults.

- a. General Fund Vouchers #115-#147; Pre-Paid Vouchers #1018-#1023; Total Claims of \$12,455.15
- b. DA Highway Fund Vouchers #45-#53; Pre-Paid Voucher #1007; Total Claims of \$53,619.97
- c. DB Highway Fund Vouchers #19; Pre-Paid Vouchers #1004-#1005; Total Claims of \$7,274.50
- d. Water District SW-2 Vouchers #20-#23; Pre-Paid Vouchers #1006-#1007; Total Claims of \$2,866.56
- e. Water District SW-3 Vouchers #18-#21; Pre-Paid Vouchers #1004; Total Claims of \$3,902.93
- f. Water District SW-4 Vouchers #18-#21; Pre-Paid Voucher #1003; Total Claims of \$505.91

Grand Total of Claims: \$80,625.09

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]

Nays: 0

Councilman Floyd Calkins asked that the Board require a Financial Summary Report be provided at every Board Meeting so the Board may make any budget modifications that may be needed. After some discussion, Councilman Charles Reed made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 36-2018

BE IT RESOLVED THAT the Hannibal Town Board approves that a Monthly Financial Summary Report shall be required at every Board Meeting to assist the Board in making any necessary budget modifications.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]
Nays: 0

Councilman Charles Reed asked that the Dog Control Officer be invited to either the next Board Workshop or Board Meeting to explain why so many trips were made to the same house on Martville Road.

At 8:03pm, Councilman Rick Shoults made a motion to adjourn the meeting; seconded by Councilman Charles Reed.

Ayes: 4 [Calkins, Reed, Shoults, Wilbur]
Nays: 0

The meeting was adjourned at 8:03pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner
Hannibal Town Clerk

UNAPPROVED