

**TOWN OF HANNIBAL
REGULAR BOARD MEETING
APRIL 20, 2016
7:00 PM**

Present: Supervisor Ronald Greenleaf
Councilman Randy Hendricks
Councilman Richard Shoults
Councilman Gary Thompson
Councilwoman Virginia Wilbur
Town Clerk Denise Hafner
Highway Supervisor George Ritchie

Others Present: Code Enforcement Officer Wayne Newton; Justice Jack S. Beckwith, Jr.; Planning Board Member Gregg Stupp, Sr.; Gregg Stupp, Jr.; George & Carol Darling; Marcia Hubbard; Sheri Meyer; Larry Flint; Ellen Killicutt; Chris Harris; Katie Taylor; Mike Pereira; Peggy Shepard; Reporter for The Valley News; and several other members of the community.

Supervisor Ronald Greenleaf called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag. Gregg Stupp, Sr. opened the meeting with prayer. A moment of silence was observed in memory of Tim Quaile.

Public Session:

- Planning Board member Gregg Stupp, Sr. presented a report on a zoning ordinance from the Town of Dryden, which was given to the Board members to review at the next Board Workshop. A Public Hearing may be set at the next Board meeting to adopt a similar zoning ordinance.
- Carol Darling, State Route 3, informed the Board that a group of Senior Citizens picked up trash along the roadside in honor of Earth Day to help to keep the Town cleaned up. It was noted that a pile of garbage has accumulated on Onionville Road near the bridge. The Senior Citizens would appreciate assistance in removing this garbage. Mrs. Darling shared that the Solid Waste Department has a part-time Code Enforcement Officer who will look through garbage left on the side of the road to try to determine who the trash may belong to. This may help to reduce some of the littering in the community.
- Tracy, Kelly Road resident, asked for an update concerning the situation with Affinity on Kelly Road. Code Enforcement Officer Wayne Newton reported that a letter was sent to the business requesting that all business activity cease. He will follow up and if there is no compliance the matter will be taken to court. A discussion continued about the amount of time that it has taken to deal with the issue. Councilwoman Wilbur reread the letter the attorney had sent to the business requesting that Mr. Lindsley comply with town zoning laws. She also reported that Mr. Lindsley had come in to speak with Code Enforcement Newton but has not completed the application. If he continues to operate his business, he will be in violation and will be taken into court for action.
- Josh Bomgren, Planning Board member, questioned why the Town Clerk does not hold Saturday hours and only works nineteen hours a week versus forty hours. Supervisor Ron Greenleaf responded that it is up to the Town Clerk to set her hours.

Approval of the March Minutes:

- Supervisor Ron Greenleaf requested a motion be made to approve the March Regular Board Minutes.
- Councilman Gary Thompson made a motion to accept the minutes; Councilman Rick Shoults seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

No March Financial Report

- Councilman Randy Hendricks questioned why a Financial Report was not included with the reports. Supervisor Greenleaf explained that the report was just completed and should be filed on Friday.

Correspondence and Notifications: No correspondence.

Department Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report**
- **Assessment Report - No Report**
- **Dog Control Report**
- **Planning Board Report - No Report**
- **Zoning Board of Appeals Report - No Report**
- **Water Department Report**

Councilwoman Virginia Wilbur made a motion to accept the above reports; Councilman Gary Thompson seconded the motion.

Ayes: 5 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

Old Business:

- Supervisor Ron Greenleaf requested reports from the committees previously formed. The following reports were presented:
- Councilman Rick Shoults informed the board that the committee reviewing the town zoning laws is still continuing to review the material and that they are working hard to be sure the wording and the procedures will be easy to understand.
- Councilman Gary Thompson reported that there was not an interest by the Town of Granby to discuss the merge of the two courts. Due to the lack of interest/support the committee is disbanded.

Ayes: 4 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

New Business:

- A. Supervisor Ron Greenleaf presented the *Standard Work Day and Reporting Resolution for Elected and Appointed Officials* showing Denise Hafner reporting an average of 14 days as Town Clerk and an average of 12 days as Court Clerk. Gary Thompson did not submit a *Record of Activities* but will be reporting 1 day as a Councilman.

On a motion made by Councilman Rick Shoults, seconded by Councilwoman Virginia Wilbur, the following resolution was proposed:

Resolution 6-2016

BE IT RESOLVED, that the Town of Hannibal/3755 hereby established the following standard work days for these titles (Denise Hafner, Town Clerk – 14.14 days and Court Clerk – 11.57 days; Gary Thompson, Councilman – 1 day) and will report the officials to the New York State and Local Retirement System based on their record of activities.

Ayes: 4 [Wilbur, Hendricks, Shoults, Greenleaf]

Abstain: 1 [Thompson]

Nays: 0

- B. Supervisor Ron Greenleaf asked the Board for a resolution to appoint Kelly LaRock to the Planning Board.

On a motion made by Councilwoman Virginia Wilbur, seconded by Councilman Randy Hendricks, the following resolution was proposed:

Resolution 7-2016

BE IT RESOLVED, that the Town Hannibal appoint Kelly LaRock as Planning Board member to fill the vacancy due to the resignation of Ellen Killicutt, term to end 12/31/2019.

Ayes: 4 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- C. Supervisor Ron Greenleaf requested that a resolution be proposed to advertise for two positions on the Planning Board of Appeals. Councilman Randy Hendricks questioned what the length of the term for the position is; Supervisor Greenleaf replied that the term runs for five years.

On a motion made by Councilman Randy Hendricks, seconded by Councilwoman Virginia Wilbur, the following resolution was proposed:

Resolution 8-2016

BE IT RESOLVED, that the Town of Hannibal advertise for two positions running for five year terms to be filled on the Planning Board of Appeals.

Ayes: 4 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- D. It was discussed that the Board would need to review the Emergency Management procedures at the next Workshop and then meet with the Village Board following the Workshop at 7:00pm to further discuss. An advertisement will be placed in the Valley News and on the Town Website.
- E. Supervisor Ron Greenleaf explained that an adjustment of \$277.03 needs to be approved for the Bond Anticipation Note for Water District #4. Councilman Randy Hendricks read the resolution proposal.

On a motion made by Councilwoman Virginia Wilbur, seconded by Councilman Gary Thompson, the following resolution was proposed:

Resolution 9-2016

Whereas there are additional project interest costs which exceed the previously amended project budget amount and whereas there are sufficient funds in project contingency to cover this increase project interest for Water Service Area #4. Now therefore, and, BE IT RESOLVED, that the Supervisor of the Town of Hannibal is authorized on behalf of the Town Board, of the Town of Hannibal, to increase the budget amount from \$5,392.00 current interest cost budget, to a new total amount for the project interest cost of \$5,669.03, which results in a net of \$277.03 increase in interest budget item due actual costs incurred. Copies of which are to be filed with the Town Clerk for Water Service Area #4.

Ayes: 4 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

Other Business:

- Councilman Gary Thompson thanked Code Enforcement Officer Wayne Newton for meeting with the Board members at the last Workshop to discuss any concerns or items of interest he may have. An official badge and uniform are being purchased by the Code Enforcement Officer to aide identifying him as a Town Official when responding to calls by the public.
- Councilman Randy Hendricks suggested that the Water Department Workers purchase Identification Badges for the purpose of official identification when responding to calls. Chris Harris, employee of both the Highway Department and Water Department, responded that they do have an Identification Card that they carry with them.
- Highway Superintendent George Ritchie informed the Board that there had been an inspection of the Town Garage and that there were several items cited. A couple of doors need replacement or repair, treads on the stairs need repair and a few other items need attention. Mr. Ritchie offered to do the carpentry work and Supervisor Greenleaf would take care of the electrical jobs. There would just need to be approval for the materials to make the repairs and replacements.

Councilman Randy Hendricks made a motion, seconded by Councilwoman Virginia Wilbur, for the Highway Superintendent to purchase the materials needed to repair/replace the items cited for noncompliance, not to exceed \$600.

Ayes: 4 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

- Highway Superintendent George Ritchie also stated that three overhead doors also need to be replaced. Supervisor Greenleaf stated that a couple of quotes need to be obtained.
- After a discussion, the board agreed that all bills are to be handed in to the Town Clerk by the Wednesday before the Board Meeting, including the bills from the Highway Department. Memos had been given asking for cooperation with this request.
- Councilman Gary Thompson informed the public that for Arbor Day, brush in the Village would be picked up from 9am – 11am.
- On May 8th, 2016 (Mother's Day), a Celebration of Life will be held for Tim Quaille at Fair Haven State Park at 1pm. All are welcome to attend. Former Highway Superintendent Dan Mahaney will be organizing a fund-raiser to be held at the Hannibal Fire House.

- Ellen Killicutt, former Planning Board member, asked Mr. Ritchie if he had documentation stating the items that were cited for repair. Highway Superintendent George Ritchie said that he should have the documentation in a week.

Approval to Pay Town Bills:

Supervisor Ron Greenleaf asked that a motion be made to approve the payment of the Town Bills.

Councilman Gary Thompson made a motion to approve the payment of the Town bills; Councilwoman Virginia Wilbur seconded.

Ayes: 4 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

Other Business Continued:

- Lee McMillen, Wall Street resident, informed the Board that to use Fair Haven State Park for any reason there is a charge of \$8.00.
- A discussion about how to handle stray cats took place. Carol Darling, State Route 3 resident, stated that she could supply the name of an agency that would give some assistance.
- Several residents complained about the way Attorney Sal Lanza conducted himself at the Zoning Board meeting. A complaint may be made to the Fifth Judicial Magistrates Association.

Supervisor Ron Greenleaf asked that a motion be made to adjourn the meeting.

A motion was made by Councilman Rick Shouts to adjourn the meeting; Councilman Gary Thompson seconded.

Ayes: 4 [Wilbur, Hendricks, Shoults, Thompson, Greenleaf]

Nays: 0

The meeting was adjourned at 7:48pm.

Respectfully submitted,

Denise Hafner
Hannibal Town Clerk