

**TOWN OF HANNIBAL
BOARD MEETING
AUGUST 19, 2020
7:00 PM**

Present: Supervisor Floyd Calkins
Councilwoman Brenda Wilson
Councilwoman Virginia Wilbur
Town Clerk Denise Hafner

Absent: Councilman Charles Reed
*Councilman Rick Shoults

*Councilman Rick Shoults listened via Skype

Others Present: Donna Whitcomb, Planning Board Secretary; Jeremy Houghtaling, Reporter for The Palladium Times/Valley News

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7:00pm.

Public Session: No comments.

Approval of 2020 July Board Meeting Minutes:

- Supervisor Floyd Calkins requested a motion be made to approve the above Board Minutes. Councilwoman Virginia Wilbur made a motion to accept the June 2020 Board Meeting Minutes; Councilwoman Brenda Wilson seconded the motion.

Ayes: 3 [Wilbur, Wilson, Calkins]

Nays: 0

Approval of Financial Report: July 2020 Report:

- Supervisor Floyd Calkins requested a motion be made to approve the above Financial Report. Councilwoman Virginia Wilbur made a motion to accept the July 2020 Financial Report; Councilwoman Brenda Wilson seconded the motion.

Ayes: 3 [Wilbur, Wilson, Calkins]

Nays: 0

Correspondence & Notifications:

- Supervisor Floyd Calkins read a letter submitted by Donald & Karen Upcraft thanking Highway Superintendent Jake Malcott and the Highway Department for their work trimming trees in their neighborhood.
- Supervisor Floyd Calkins reported that the Association of Towns is offering virtual training.
- Supervisor Floyd Calkins read a letter received by NYS Deferred Compensation Plan offering a retirement plan (403-B) for municipal employees. Supervisor Floyd Calkins explained that the Board would need to pass a resolution and once passed, they would reach out to the Town to set the plan up. It will be discussed at the next Board Workshop.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report – No Report**
- **Planning Board Report – No Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilwoman Virginia Wilbur made a motion to approve the above reports; seconded by Councilwoman Brenda Wilson.

Ayes: 3 [Wilbur, Wilson, Calkins]

Nays: 0

Old Business:

- Supervisor Floyd Calkins announced the remaining dates (August 25, 2020 @ 9am & August 27, 2020 @ 5:30pm) for the NYS Harassment & Discrimination Annual Compliance Training offered through NYMIR.
- The Board members discussed the grant to pave Cooper Road. The County would charge approximately \$234,000 plus \$100,000 for the top coat. If the County handles the job, the Town does not need to take bids. It will be discussed further at the next meeting once the Highway Superintendent evaluates how to best do the job.

New Business:

- Supervisor Floyd Calkins asked for a motion to approve the Municipal Highway Agreement with the Town of Granby allowing the Town Supervisor and the Highway Superintendent to sign the agreement. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 67-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the Municipal Highway Agreement with the Town of Granby allowing the Town Supervisor and the Highway Superintendent to sign the agreement.

Ayes:3 [Wilbur, Wilson, Calkins]

Nays: 0

- The Board discussed the Municipal Agreement with the Village and decided to present the agreement at the next Village meeting before adopting it.
- The Board discussed correcting an error made in 2018 with the SL Fund and the need to transfer \$5,075.36 from the SL Fund to the General A Fund. Supervisor Floyd Calkins asked for a motion to grant permission for the Supervisor to transfer \$5,075.36 from SL Fund to the A-fund to correct the error. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 68-2020

BE IT RESOLVED THAT the Hannibal Town Board grant permission to the Supervisor to transfer \$5,075.36 from SL Fund to the A-fund to correct an error made in 2018.

Ayes:3 [Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins asked for a motion to approve the following resolution to create the correct accounts and approve the budget modification correcting the error made in 2018. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 69-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the Budget Modification to create new account #SL9901.9-Interfund Transfer, for the appropriation in the amount of \$5075.36 and new account #A5031-Interfund Transfers for the revenue.

Ayes:3 [Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins informed the Board that the Code Enforcement Officer is pleased with the mobile option to the Williamson Law Program. The cost is \$1595 (includes set up) then \$900 annually.

Other Business: The Board discussed beginning work on the 2021 Budget. Councilwoman Brenda Wilson would like to be sure the Department Heads are able to share their concerns and suggestions. Supervisor Floyd Calkins will distribute a memo to all Department Heads asking for their thoughts on the budget. The Fire Contract was also discussed and the Board was reminded that a Tentative Budget needs to be given to the Town for its review.

Approval to Pay Town Bills: Councilwoman Virginia Wilbur made a motion to approve the payment of the following Town bills - Abstract #8; seconded by Councilwoman Brenda Wilson.

- A. General A Fund Vouchers #119-#140; Total Claims \$11,139.72
- B. General B Fund Vouchers #45-#48; Total Claims \$1,795.00
- C. General SF Fund Vouchers #; Total Claims \$0
- D. General SL Fund Vouchers #7; Total Claims \$287.49
- E. DA Highway Fund Vouchers #82-#92; Total Claims \$13,982.31
- F. DB Highway Fund Vouchers #21-#22; Total Claims \$16,044.59
- G. Water District SW-2 Vouchers #40-#46; Total Claims \$9,948.03
- H. Water District SW-3 Vouchers #31-#34; Total Claims \$5,563.94
- I. Water District SW-4 Vouchers #26-#28; Total Claims \$730.48
- J. Trust & Agency Vouchers #8; Total Claims \$188.00

Grand Total of Claims: \$59,679.56

Ayes: 3 [Wilbur, Wilson, Calkins]

Nays: 0

At 7:39pm, Councilwoman Virginia Wilbur made a motion to adjourn the meeting; seconded by Councilwoman Brenda Wilson.

Ayes: 3 [Wilbur, Wilson, Calkins]

Nays: 0

The meeting was adjourned at 7:39pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk

UNAPPROVED