

**TOWN OF HANNIBAL
BOARD MEETING
OCTOBER 21, 2020
7:00 PM**

Present: Supervisor Floyd Calkins
Councilman Rick Shoults
Councilwoman Virginia Wilbur
Councilwoman Brenda Wilson
Town Clerk Denise Hafner

Others Present: Ellen Killicutt; Heather Ladd

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7:00pm.

Public Session: No comments.

Approval of 2020 September Board Meeting Minutes & October Board Workshop Minutes:

- Supervisor Floyd Calkins requested a motion be made to approve the above Board Minutes. Councilwoman Virginia Wilbur made a motion to accept the September 2020 Board Meeting Minutes & the October 2020 Board Workshop Minutes; Councilman Rick Shoults seconded the motion.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Approval of Financial Report: September 2020 Report:

- Supervisor Floyd Calkins requested a motion be made to approve the above Financial Report. Councilwoman Brenda Wilson made a motion to accept the September 2020 Financial Report; Councilman Rick Shoults seconded the motion.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Correspondence & Notifications:

- Blood Drives to be held on 11/9/20 and 12/11/20 from noon to 5pm.
- Supervisor Floyd Calkins received an email from the Comptroller's Office informing the Town that 20% of the AIMS payment was withheld. The CHIPS payment was received with 20% withheld. It is unclear whether it the 20% will be received at a later date.
- Letter received from Donna Whitcomb informing the Board of her resignation as the Planning Board Secretary. Supervisor Floyd Calkins asked that a motion be made to accept her resignation. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 76-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the resignation of Donna Whitcomb as Planning Board Secretary.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins stated there had been one letter of interest received for the Planning Board Secretary position.
- Supervisor Floyd Calkins stated that Charles Stanton had informed him that he would like to resign from the Zoning Board of Appeals. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 77-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the resignation of Charles Stanton from the Zoning Board of Appeals.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- A letter from the Village of Hannibal was received requesting copies of the bills which are included in the proposed Inter-Municipal Agreement to be paid at 25%.
- The Association of Towns announced that the Annual Meeting will be held virtually in February 2021.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Supervisor Floyd Calkins informed the Board that the Town Clerk Reports documented revenue from a Planning Board transaction in the General A-Fund rather than the General B-Fund. Councilman Rick Shoults made a motion to approve the above reports; seconded by Councilwoman Virginia Wilbur.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Old Business:

- Supervisor Floyd Calkins distributed the Actual OCWA Costs Report for the Board to review and help to make a decision in the upcoming increase in the Water Rates for 2021.

- Supervisor Floyd Calkins stated that Highway Superintendent Jake Malcott still needs quotes for the paving of Cooper Road for the grant.
- Supervisor Floyd Calkins stated that the request for copies of the bills to be included in the Inter-Municipal Agreement by the Village will be collected to be given to them before their next Board Meeting.
- Supervisor Floyd Calkins announced that the Public Hearing for the 2021 Budget is scheduled for November 4th at 6:30pm after the Board Workshop scheduled at 6pm.

New Business:

- Supervisor Floyd Calkins reported that Highway Superintendent Jake Malcott will obtain three estimates for the proposed Highway radios.
- The Board discussed the 2021 Tentative Budget. Supervisor Floyd Calkins stated that the increase in Minimum Wage (2021 rate of \$12.50/hour) affects three employees. The increase in minimum wage will also create a disparity between the Deputy Town Clerk’s salary (currently\$12.80/hour) and the Assistant Clerk by reducing the current difference of 80 cents an hour to 30 cents an hour between the two wages. Due to the greater responsibilities of the Deputy Town Clerk position, it had been proposed by the Town Clerk to increase the Deputy Town Clerk to \$13.50/hour, a total increase of \$436.80 a year. Councilman Rick Shoults stated he was not in favor of any raises to be given; Councilwoman Virginia Wilbur concurred. Councilwoman Brenda Wilson asked Supervisor Floyd Calkins to share his opinion. He agreed that it is unfair to have the Deputy Town Clerk making only 30 cents an hour more than the Assistant Clerk who does not carry the same responsibilities. However, he also understood not wanting to give raises at this time. Councilman Rick Shoults made a motion to not approve any raises at this time; seconded by Councilwoman Brenda Wilson.

Resolution 78-2020

BE IT RESOLVED THAT the Hannibal Town Board approves to not give any raises for 2021.

Ayes:4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Councilman Rick Shoults made a motion to approve the following resolution; Councilwoman Virginia Wilbur seconded.

Resolution 79-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the 2021 Town of Hannibal Tentative Budget as the 2021 Preliminary Budget.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Other Business:

- Town Supervisor Floyd Calkins presented the following budget modifications:
 - a. Decrease DB5110.1 - Personal Services by \$3,096.28; Increase DB9060.8 – Insurance by \$3,096.28

b. Decrease DA9875.6 -Principal by \$47,000; Decrease DA9875.7 - Interest by \$11,750; Increase DA5130.2 Equipment by \$58,750

Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 80-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification:

Decrease DB5110.1 - Personal Services by \$3,096.28; Increase DB9060.8 – Insurance by \$3,096.28.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 81-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification:

Decrease DA9875.6 - Principal by \$47,000; Decrease DA9875.7 - Interest by \$11,750; Increase DA5130.2 Equipment by \$58,750.

Ayes:4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Councilwoman Brenda Wilson informed the Board that there are issues with some monuments in Bethel Cemetery and a company will be fixing some markers. It was suggested that the markers be placed at a slant, but this would make it more difficult to mow the cemetery. She also informed the Board that there is a person who owns plots but has no documentation due to deeds not being provided to the owners. It is possible that two people are buried in the same plot and the plot will need to be probed before the plot can be transferred to someone. It was suggested that a \$50 service fee be charged which would then cover the cost of having a probe. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 82-2020

BE IT RESOLVED THAT the Hannibal Town Board establishes a \$50 Transfer Fee for Bethel Cemetery.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 83-2020

BE IT RESOLVED THAT the Hannibal Town Board approves to have flat monuments in Bethel Cemetery to be able to mow over.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins stated that the Board needed to enter into Executive Session to discuss the Highway Labor Contract proposal. Councilwoman Virginia Wilbur made a motion to close the Hannibal Board Meeting to enter into Executive Session to discuss the Highway Department Teamster's Labor Contract proposal; seconded by Councilman Rick Shoults.

At 7:44pm, the Hannibal Town Board entered into Executive Session to discuss the Highway Department Teamster's Labor Contract Proposal.

Ayes:4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

At 7:44pm, the Hannibal Town Board entered into Executive Session

- At 7:59pm, Town Supervisor Floyd Calkins asked for a motion to reconvene the Hannibal Town Board Meeting. Councilwoman Brenda Wilson made a motion to close the Executive Session and reconvene the Hannibal Town Board Meeting; seconded by Councilwoman Virginia Wilbur.

At 7:59pm, the Hannibal Town Board closed the Executive Session to discuss the Highway Department Teamster's Contract Proposal and reconvened the Hannibal Town Board Meeting.

Ayes:4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

At 7:59pm, the Hannibal Town Board Meeting reconvened.

Approval to Pay Town Bills: Councilman Rick Shoults made a motion to approve the payment of the following Town bills - Abstract #10; seconded by Councilwoman Virginia Wilbur.

- A. General A Fund Vouchers #155-#171; Total Claims \$6,517.87
 - B. General B Fund Vouchers #57-#63 Total Claims \$453.12
 - C. General SF Fund Vouchers #; Total Claims \$0
 - D. General SL Fund Vouchers #9; Total Claims \$291.19
 - E. DA Highway Fund Vouchers #104-#112; Total Claims \$31,203.00
 - F. DB Highway Fund Vouchers #25-#26; Total Claims \$25,295.34
 - G. Water District SW-2 Vouchers #54-#60; Total Claims \$4,498.49
 - H. Water District SW-3 Vouchers #39-#45; Total Claims \$8,121.32
 - I. Water District SW-4 Vouchers #33-#39; Total Claims \$921.98
 - J. Trust & Agency Vouchers #11; Total Claims \$188.00
- Grand Total of Claims: \$77,490.31

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

At 8:00pm, Councilman Rick Shoults made a motion to adjourn the meeting; seconded by Councilwoman Virginia Wilbur.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]
Nays: 0

The meeting was adjourned at 8:00pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk

UNAPPROVED