

**TOWN OF HANNIBAL
BOARD MEETING
NOVEMBER 18, 2020
7:00 PM**

Present: Supervisor Floyd Calkins
Councilman Rick Shoults
Councilwoman Virginia Wilbur
Councilwoman Brenda Wilson
Town Clerk Denise Hafner

Others Present: Heather Ladd; Highway Superintendent Jake Malcott; Greg Hilton and Gregory Caster, reporter for the Pall-Times.

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7:00pm.

Public Session: No comments.

Approval of 2020 October Board Meeting Minutes & November Board Workshop/Budget Public Hearing Minutes:

- Supervisor Floyd Calkins requested that the changes to the 2021 Tentative Budget which included Water Sales figures & Deputy Clerk line, be included in the October 21, Board Meeting Minutes. He then asked that a motion be made to approve the above Board Minutes. Councilman Rick Shoults made a motion to accept the October 2020 Board Meeting Minutes & the November 2020 Board Workshop/Budget Public Hearing Minutes with the 2021 Water Sales figures included; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Approval of Financial Report: October 2020 Report:

- Supervisor Floyd Calkins requested a motion be made to approve the above Financial Report. Councilman Rick Shoults made a motion to accept the October 2020 Financial Report; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Correspondence & Notifications:

- Letter received from the Department of Transportation declining the Speed reduction on County Route 7, between the existing speed zone and Peat Bed Road
- Letter received from the NYS Ag & Market stating that the Dog Shelter inspection was completed and was determined to be satisfactory.
- Blood Drive scheduled for December 11th from 12 – 5pm.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilwoman Virginia Wilbur made a motion to approve the above reports; seconded by Councilman Rick Shoults.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]
Nays: 0

Old Business:

- Supervisor Floyd Calkins presented the Board members with the response from the Village Board for the Town & Village Inter-Municipal Agreement and asked them to review it and it will be discussed at the next Board Workshop.
- Supervisor Floyd Calkins informed the Board that Highway Superintendent Jake Malcott has received two quotes for the purchase of Highway radios and is working on a third.

New Business:

- Supervisor Floyd Calkins read a letter received from the NYS Department of Transportation about a Shared Service Agreement for Emergency Assistance. This agreement would allow the NYSDOT to provide emergency assistance to municipalities in the absence of a Governor’s Emergency Declaration. The board discussed the matter and Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 93-2020

BE IT RESOLVED THAT the Hannibal Town Board grants Highway Superintendent Jake Malcott permission to sign the NYSDOT Shared Service Agreement.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]
Nays: 0

- The Board discussed approval of the Highway Labor Contract. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 94-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the Highway Labor Contract effective January 1, 2021 through December 31, 2023.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]
Nays: 0

- Supervisor Floyd Calkins asked the Board for approval to pay NYS Retirement as a pre-pay which would allow for a discount if paid early. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

Resolution 95-2020

BE IT RESOLVED THAT the Hannibal Town Board approves the NYS Retirement bill be paid as a pre-pay.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Other Business:

- The Board discussed the need to increase the Hannibal Water Department water rates due to the increase in the OCWA water rate bill from \$7,000 to \$10,000. The Board will discuss further at the next Board Workshop.
- At 7:20pm, Town Supervisor Floyd Calkins stated that the Public Hearing for the Hannibal Fire Department Contract needed to be opened. Councilman Rick Shoults made a motion to open the Public Hearing for the Hannibal Fire Department Contract; seconded by Councilwoman Virginia Wilbur.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

At 7:20pm, the Hannibal Town Board opened the Public Hearing for the Hannibal Fire Department Contract.

- Town Supervisor Floyd Calkins asked if there were any comments from the public. No comments or questions were raised. Town Supervisor Floyd Calkins stated that the Board meeting would continue its business and return to the Public Hearing later.
- Town Supervisor Floyd Calkins reported that the Town Attorney researched the property on Muck Road and was not able to find any document proving that the Town of Hannibal owns the property. Town Supervisor Floyd Calkins spoke with Corey Metz from Oswego County Real Property who stated that there are deeds which reference that the Town has owned the property since 1966. It was recommended by both the Town Attorney and the County that the Town have a Title search done.
- The Board discussed the possibility of closing the Town Offices and discontinuing in-person meetings due to COVID-19. It was decided to re-address the matter as needed according to the number of cases reported.
- The Village Board asked if the Town Board was interested in purchasing plaques for former Town Clerk Marcia Hubbard and former Village Mayor Fred Kent for their service to the Town. Councilwoman Brenda Wilson stated that she was not in support of it. As stated previously, it would not be acceptable to recognize one person's service without recognizing the many others who have served the Town.
- Town Supervisor Floyd Calkins informed that Board that there is a shortage of blood donations and the Red Cross would like to continue holding Blood Drives monthly at the Town Hall.

- At 7:37pm, Town Supervisor Floyd Calkins asked if there were any comments or questions from anyone in the public about the Hannibal Fire Department Contract. Since there were no comments or questions, Town Supervisor Floyd Calkins asked for a motion to close the Public Hearing. Councilwoman Brenda Wilson made a motion to close the Public Hearing for the Hannibal Fire Department Contract; seconded by Councilman Rick Shoults.

At 7:37pm, the Hannibal Town Board closed the Town of Hannibal Public Hearing for the Hannibal Fire Department Contract.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

Town Supervisor Floyd Calkins asked the Board members to approve the 2021 Town of Hannibal Budget. He stated that the Preliminary Budget needed to be amended for the Fire Protection Contract SF3410.4 from \$274,382 to \$276,278. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 96-2020

BE IT RESOLVED THAT the Hannibal Town Board approves to amend the Town of Hannibal 2021 Preliminary Budget line SF3410.4 from \$274,382 to \$276,278.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

- Town Supervisor Floyd Calkins asked for a motion to adopt the Town of Hannibal 2021 Budget. Councilman Rick Shoults stated that he did not approve increasing Town taxes. Councilwoman Virginia Wilbur agreed that she also did not approve increasing Town taxes especially during the COVID-19 pandemic. Town Supervisor Floyd Calkins asked what areas they would like to cut from the Budget in order to avoid a raise in taxes. Neither Councilman Rick Shoults nor Councilwoman Virginia Wilbur desired to cut anything from the budget. A discussion ensued and Town Supervisor Floyd Calkins stated that there was not enough money set aside in the budget to cover an unexpected expenditure. He explained that the only way to avoid raising taxes, which was a nominal increase, would be to cut items from the budget. No suggestions were recommended by any board members. Councilman Rick Shoults then made a motion to adopt the Town of Hannibal 2021 Preliminary Budget as the Town of Hannibal 2021 Budget; seconded by Councilwoman Brenda Wilson.

Resolution 97-2020

BE IT RESOLVED THAT the Hannibal Town Board adopts the Town of Hannibal 2021 Preliminary Budget as the Town of Hannibal 2021 Budget.

Ayes: 3 [Shoults, Wilson, Calkins]

Nays: 1 [Wilbur]

- Councilwoman Brenda Wilson suggested that the Board members receive the Board Agenda a week prior to the Board meeting. Town Supervisor Floyd Calkins stated he would try to have it prepared earlier and submitted by the Friday prior to the Board meeting.

Approval to Pay Town Bills: Councilwoman Virginia Wilbur made a motion to approve the payment of the following Town bills - Abstract #11; seconded by Councilman Rick Shoults.

- A. General A Fund Vouchers #172-#190; Total Claims \$7,324.33
 - B. General B Fund Vouchers #64-#70 Total Claims \$412.01
 - C. General SF Fund Vouchers #2; Total Claims \$5,254.76
 - D. General SL Fund Vouchers #10; Total Claims \$297.52
 - E. DA Highway Fund Vouchers #113-#123; Total Claims \$34,128.49
 - F. DB Highway Fund Vouchers #27; Total Claims \$18,643.70
 - G. Water District SW-2 Vouchers #61-#65; Total Claims \$90,851.82
 - H. Water District SW-3 Vouchers #46-#48; Total Claims \$4,307.11
 - I. Water District SW-4 Vouchers #40-#41; Total Claims \$553.77
 - J. Trust & Agency Vouchers #12; Total Claims \$188.00
- Grand Total of Claims: \$161,961.51

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]
Nays: 0

At 7:52pm, Councilwoman Virginia Wilbur made a motion to adjourn the meeting; seconded by Councilman Rick Shoults.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]
Nays: 0

The meeting was adjourned at 7:52pm.

Respectfully submitted,

Denise J. Hafner
Denise J. Hafner, Hannibal Town Clerk