

**TOWN OF HANNIBAL  
BOARD MEETING  
DECEMBER 16, 2020  
7:00 PM**

**Present via Phone Conference:** Supervisor Floyd Calkins  
Councilman Rick Shoults  
Councilwoman Virginia Wilbur  
Councilwoman Brenda Wilson  
Town Clerk Denise Hafner

**Others Present via Phone Conference:** Heather Ladd; Highway Superintendent Jake Malcott; Greg Hilton; Marian Calkins and Donna Whitcomb (Others members of the community may have been on the call that were not named)

Supervisor Floyd Calkins called the meeting to order at 7pm.

Town Clerk Denise Hafner took a roll call of Board members present:

Supervisor Floyd Calkins, present  
Councilman Rick Shoults, present  
Councilwoman Brenda Wilson, present  
Councilwoman Virginia Wilbur, present

**Public Session:** Heather Ladd raised the following questions directed to the Town Board members:

1. This question goes to all board members- After speaking with Floyd and another board member- I would like to know what better qualifications Greg had over mine.
2. Why didn't the board follow past practice by reaching out to the Republican committee for appointment?
3. After some research and reading into the NYS Comptroller report- did the Hannibal Town Budget for 2021 exceed the tax cap of 1.56%?
  - a. If so, was there a public hearing or vote on it? I do not recall.
4. With the county budget cutting taxes by 3%, every town around us not raising taxes, why couldn't the town have a balanced budget?
5. The 2021 has three tax raises- town, water, and fire department. With OCWA raising their prices for 2021, why couldn't the town keep customers rates the same as OCWAs to help alleviate some of the tax burden off residents?

Supervisor Floyd Calkins stated that some of the questions would be answered as the Board meeting continued. He suggested that she email the questions to him and he and the Board would try to address them.

**Approval of 2020 November Board Meeting Minutes & December Board Workshop Minutes:**

- Supervisor Floyd Calkins requested that a motion be made to approve the above Board Minutes. Councilwoman Virginia Wilbur made a motion to accept the November 2020 Board Meeting Minutes & the December 2020 Board Workshop Minutes; Councilman Rick Shoults seconded the motion.

Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]

Nays: 0

**Approval of Financial Report: November 2020 Report:**

- Several Board members did not pick the Board packets up prior to the meeting. Supervisor Floyd Calkins stated that the Board would approve the Financial Report at the next meeting.

**Correspondence & Notifications:**

- Letter received from the NYS Comptroller's Office – Tax Cap Review Audit
- Letter received from the NYS Association of Towns – 2021 Annual Meeting & Training School to be held virtually
- Mortgage Tax from the County (up by \$4,323) and the 4th quarter Tax Revenue which was down by 9.7% (overall decrease of 11%)
- Blood Drive scheduled for January 13<sup>th</sup>, 2021 from 12 – 5pm.

**Departmental Reports:** Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor's Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilwoman Virginia Wilbur made a motion to approve the above reports; seconded by Councilwoman Brenda Wilson.

Ayes: 3 [Wilbur, Wilson, Calkins]

Nays: 0

Abstain: 1 [Shoults]

**Old Business:**

- Supervisor Floyd Calkins emailed Mayor Ron Greenleaf about the Town & Village Inter-Municipal Agreement. Mayor Greenleaf insists that Code Enforcement Officer Carl Emmons, Jr. does not use the Town's Williamson Law Code Enforcement Software for the Village. However, CEO Carl Emmons, Jr. informed Supervisor Floyd Calkins that he does utilize the software when acting as the Village Code Enforcement Officer. The Village portion would be \$125 annually. Councilwoman Brenda Wilson suggested removing it from the agreement so the contract could be implemented. The Board concurred and also agreed to review the agreement annually with the Village.
- Highway Superintendent Jake Malcott reported that the county had not yet provided a quote for participation in their highway radio system.
- Highway Superintendent Jake Malcott would like to list some Highway Department equipment on Auctions International for sale. Councilman Rick Shoults made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

#### **Resolution 99-2020**

**BE IT RESOLVED THAT the Hannibal Town Board grants Highway Superintendent Jake Malcott permission to list and sell the following Highway Department equipment on Auctions International:**

- a. Highway Sander E2500**
- b. Portable Generator**
- c. Pressure Washer Landa Gold Series Ohio 4-2000**
- d. Power Tamper DynaPac Honda GX 160 Engine**
- e. Cub Cabot walk behind mower**
- f. 05 Ford 1 Ton with Plow & Sander**
- g. Tractor Case 95C with Tri Tech mowers**
- h. Drill Press Bench Top 12" Dayton**
- i. 2 Weed-eaters**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- The Board members discussed the new water rates for 2021. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

#### **Resolution 100-2020**

**BE IT RESOLVED THAT the Hannibal Town Board approves to increase the Hannibal Water Department Water Rates as follows: 5/8 inch meter EDU rate will increase from \$35/quarter to \$40/quarter based on the base usage of 6,500 gallons. The 1 inch meter base fee will be \$158 (an increase from \$138.79) for 31,688 gallons; the 1 ½ inch meter base fee will be \$222 (an increase from \$194.31) for 51,188 gallons and the 2 inch meter base fee will be \$324 (an increase from \$283.61) for 82,875 gallons. The price per 1,000 gallons (over minimum usage) will increase from \$3 to \$3.60**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

#### **New Business:**

- Supervisor Floyd Calkins stated that the Board needed to set the Duplicate Tax Bill Fee at \$2. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

#### **Resolution 101-2020**

**BE IT RESOLVED THAT the Hannibal Town Board sets the 2021 Duplicate Tax Bill Fee at \$2.00.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Supervisor Floyd Calkins stated that the Board needed to approve the acceptance of credit card payments for the 2021 Tax Bills. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

**Resolution 102-2020**

**BE IT RESOLVED THAT the Hannibal Town Board approves the acceptance of credit card payments for the 2021 Property Tax Bills.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Supervisor Floyd Calkins presented the 2021 Board Meeting & Workshop Schedule and the 2021 Holiday Schedule to the Board members. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilman Rick Shoults.

**Resolution 103-2020**

**BE IT RESOLVED THAT the Hannibal Town Board approves the attached 2021 Board Meeting & Workshop Schedule and the 2021 Holiday Schedule.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Supervisor Floyd Calkins presented the Board with three proposed Budget Modifications. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

**Resolution 104-2020**

**BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification:**

- **Transfer \$1165.00 from A1990.4 Contingency to A1355.422 Assessor Dues \$1050.00, A7510.480 Historical Contractual \$35.00 and A8810.470 Cemeteries-Lawn Maintenance \$80.00.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

**Resolution 105-2020**

**BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification:**

- **Increase SW2-2140 Metered Water Sales \$1754.53 and appropriating SW2-8310.426 Postage \$756.26, SW2-8310.481 Onondaga County Water \$925.27 and SW2-9710.71 USDA-Interest \$73.00.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

#### **Resolution 106-2020**

**BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification:**

- **Increase SW3-2140 Metered Water Sales \$14,799.02 and appropriating SW3-8310.426 Postage \$1018.22, SW3-456 Repairs \$2,433.81 and SW3-8310.481 Onondaga County Water \$11,346.99.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Supervisor Floyd Calkins informed the Board that the revised Retention and Disposition Schedule for New York Local Government Records (LGS-1) needed to be adopted. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

#### **Resolution 107-2020**

**RESOLVED, By the Hannibal Town Board of the Town of Hannibal that *Retention and Disposition Schedule for New York Local Government Record (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.**

**FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Record (LGS-1)*, after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Supervisor Floyd Calkins asked the Board for their recommendation of who to appoint for the Board seat effective 1/1/2021 to 12/31/2021. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Supervisor Floyd Calkins.

#### **Resolution 108-2020**

**BE IT RESOLVED THAT the Hannibal Town Board approves the appointment of Greg Hilton as Board Councilman effective 1/1/2021 to 12/31/2021.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

#### **Other Business:**

- Councilwoman Brenda Wilson recommended that there should be no more burials done in Bethel Cemetery for the remainder of 2020. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

#### **Resolution 109-2020**

**BE IT RESOLVED THAT the Hannibal Town Board approves to close Bethel Cemetery for any further burials for the remainder of 2020.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Councilwoman Brenda Wilson praised Supervisor Floyd Calkins for changing the In-person Board meeting to a Virtual meeting at the last moment. Councilwoman Brenda Wilson recommended that all Town meetings be held virtually only. The Board discussed the matter and Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

**Resolution 110-2020**

**BE IT RESOLVED THAT the Hannibal Town Board approves all Town meetings shall be held virtually only until further notice.**

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

- The Board discussed the need for an assessment revalue. Town Supervisor Floyd Calkins stated that Town Assessor Sue Gentile recommended waiting until 2022 due to the higher rates that properties are selling for presently. Supervisor Floyd Calkins will research the matter.

**Approval to Pay Town Bills:** Due to the meeting not held in-person, Councilwoman Virginia Wilbur made a motion to approve the payment of the following Town bills - Abstract #12. However, checks will not be mailed until 3 Board members have audited the bills; seconded by Councilman Rick Shoults.

- A. General A Fund Vouchers #191-#212; Total Claims \$32,285.28
  - B. General B Fund Vouchers #71-#77; Total Claims \$1,794.08
  - C. General SF Fund Vouchers #; Total Claims \$
  - D. General SL Fund Vouchers #11; Total Claims \$307.31
  - E. DA Highway Fund Vouchers #124-#137; Total Claims \$39,540.26
  - F. DB Highway Fund Vouchers #28; Total Claims \$10,364.67
  - G. Water District SW-2 Vouchers #66-#72; Total Claims \$4,982.46
  - H. Water District SW-3 Vouchers #49-#54; Total Claims \$200,963.30
  - I. Water District SW-4 Vouchers #42-#47; Total Claims \$1,880.82
  - J. Trust & Agency Vouchers #13; Total Claims \$188.00
- Grand Total of Claims: \$292,306.18

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

At 7:56pm, Councilwoman Virginia Wilbur made a motion to adjourn the meeting; seconded by Councilman Rick Shoults.

**Ayes: 4 [Shoults, Wilbur, Wilson, Calkins]**

**Nays: 0**

The meeting was adjourned at 7:56pm.

Respectfully submitted,

**Denise J. Hafner**

Denise J. Hafner, Hannibal Town Clerk