

**TOWN OF HANNIBAL
BOARD MEETING
MARCH 17, 2021
7:00 PM**

Present: Supervisor Floyd Calkins
Councilman Greg Hilton
Councilwoman Virginia Wilbur
Councilwoman Brenda Wilson
Town Clerk Denise Hafner

Absent: Councilman Rick Shoults

Others Present: Highway Superintendent Jake Malcott; Heather Ladd

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session: Heather Ladd asked if any of the money from the COVID Bill would be given to the Village. Supervisor Floyd Calkins stated that they did not have any details at this point.

Approval of 2021 February Board Meeting Minutes:

- Supervisor Floyd Calkins requested that a motion be made to approve the above Board Minutes. Councilman Greg Hilton made a motion to accept the February 2021 Board Meeting Minutes; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

Approval of Financial Report: February 2021 Report:

- Supervisor Floyd Calkins requested that a motion be made to approve the February 2021 Financial Report. Councilman Greg Hilton made a motion to accept the February 2021 Financial Report; Councilwoman Brenda Wilson seconded the motion.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

Correspondence & Notifications: Supervisor Floyd Calkins announced the following correspondence & notifications:

- National Honor Society Blood Drive scheduled for March 22nd, 2021 from noon to 5pm.
- Blood Drive scheduled for April 12th, 2021 from noon to 5pm.
- Notice from Eastern Shore Association of a credit of \$143 due to a policy change removing the 2005 Ford truck.
- Oswego County Rabies Clinic 2021 Schedule (posted on the Town's website).
- Supervisor Floyd Calkins read a letter of intent for the Planning Board vacant seat from Brandon Scruton. The Board members discussed appointing Brandon Scruton to the Planning Board. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 21 -2021

BE IT RESOLVED THAT the Hannibal Town Board appoints Brandon Scruton to the Town of Hannibal Planning Board, term to expire 12/31/2023.

Ayes: 5 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Earth Day Clean up scheduled for April 17th, 2021 8am to Noon. Highway Superintendent Jake Malcott will provide a truck for the garbage drop off.
- Supervisor Floyd Calkins read an email from the State Comptroller's Office about the 15% State Aid withheld.
- Postcard received with information on performing a Dog census. The Town Board will discuss further at the next Board Workshop.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor's Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Greg Hilton made a motion to approve the above reports; seconded by Councilwoman Virginia Wilbur.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

The Board discussed the need for all Department Heads to provide a monthly report. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 22 -2021

BE IT RESOLVED THAT the Hannibal Town Board adopts the policy that all Department Heads provide a Monthly Report by the 10th of the months.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

New Business:

- The Board discussed paying the Planning Board members through payroll rather than by a monthly voucher. Supervisor Floyd Calkins asked the Board for a motion to make this change. Councilwoman Brenda Wilson made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 23-2021

BE IT RESOLVED THAT the Hannibal Town Board approves to pay the Planning Board members through payroll rather than by a monthly voucher.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Town Supervisor Floyd Calkins asked the Board for a motion to approve advertising for bids to do the mowing and spring cleaning of Bethel Cemetery and McCausey Cemetery. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 24-2021

BE IT RESOLVED THAT the Hannibal Town Board approves to advertise for bids for the mowing and spring cleaning of Bethel Cemetery and McCausey Cemetery.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Town Supervisor Floyd Calkins stated that the application for the AmeriCorps program has been submitted.
- The Board discussed the Highway 284 Agreement. Councilman Greg Hilton stated that he was pleased that the Agreement listed more details about the work to be done as this will aid the Board members in communicating to the public how the money from the Agreement is spent. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 25-2021

BE IT RESOLVED THAT the Hannibal Town Board approves the Highway 284 Agreement.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Highway Superintendent Jake Malcott provided four estimates for a new Dump Trailer. Gary's Equipment: \$9,100; Jim's Trailer World: \$9,216; Jim's Trailer World: \$7,516; Patriot Trailer Solutions: \$7,985. Highway Superintendent stated that he would like to purchase the Dump Trailer from Patriot Trailer Solutions because it is a heavier trailer compared to the others and Patriot Trailer Solutions is a locally owned business. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 26-2021

BE IT RESOLVED THAT the Hannibal Town Board approves to appropriate up to \$8,000 to purchase a Dump Trailer through Patriot Trailer Solutions for the Hannibal Highway Department.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins asked for a Budget Modification to increase the budget by \$8,000, using the funds from the recent sale of old equipment, to purchase the Dump Trailer. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 27-2021

BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification: Increase DA2630 Sale of Scrap Metal & Equipment by \$8,000 and appropriating DA5130.2 Equipment \$8,000.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

Other Business:

- Councilwoman Brenda Wilson stated she would like to discuss purchasing radios for the Highway Department at the next Workshop. Highway Superintendent Jake Malcott will provide quotes to the Board.
- Councilwoman Brenda Wilson also stated that Bethel Cemetery may have a burial.
- Councilman Greg Hilton asked why the purchase of the power washer for the Highway Department would be credited to the General A Fund and not the Equipment account line. He also pointed out that the procurement policy states that any purchase for the Highway Department over \$1500 requires that three quotes are provided. The Board discussed the matter and possibly increasing the amounts listed requiring quotes obtained. It will be reviewed further at the next Workshop.
- Supervisor Floyd Calkins stated that he would like a Board member to assist him in negotiations for the Hannibal Fire Department Contract. Councilwoman Brenda Wilson suggested that Councilman Greg Hilton work with Supervisor Calkins and attend any meetings with him to negotiate the contract.

Approval to Pay Town Bills: Councilwoman Brenda Wilson made a motion to approve the payment of the following Town bills - Abstract #3; seconded by Councilwoman Virginia Wilbur.

- A. General A Fund Vouchers #38-#56; Total Claims: \$16,991.14
 - B. General B Fund Vouchers #10-#18; Total Claims: \$7,094.59
 - C. General SF Fund Vouchers #; Total Claims: \$0
 - D. General SL Fund Vouchers #3; Total Claims: \$320.98
 - E. DA Highway Fund Vouchers #18-#29; Total Claims: \$88,224.15
 - F. DB Highway Fund Vouchers #; Total Claims: \$0
 - G. Water District SW-1 Vouchers #; Total Claims: \$0
 - H. Water District SW-2 Vouchers #13-#16; Total Claims: \$7,537.76
 - I. Water District SW-3 Vouchers #11-#14; Total Claims \$11,832.12
 - J. Water District SW-4 Vouchers #12-#13; Total Claims \$1,307.09
 - K. Trust & Agency Vouchers #4; Total Claims \$188.00
- Grand Total of Claims: \$133,495.83

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

At 8:30pm, Councilwoman Brenda Wilson made a motion to adjourn the meeting; seconded by Councilman Greg Hilton.

Ayes: 4 [Hilts, Wilbur, Wilson, Calkins]

Nays: 0

The meeting was adjourned at 8:30pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk