

**TOWN OF HANNIBAL
BOARD MEETING
JUNE 16, 2021
7:00 PM**

Present: Supervisor Floyd Calkins
Councilman Greg Hilton
Councilwoman Virginia Wilbur
Councilwoman Brenda Wilson
Town Clerk Denise Hafner

Absent: Councilman Rick Shoults

Others Present: Gene Hafner, Town Justice

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session: No comments.

Approval of 2021 May Board Meeting Minutes and June Board Workshop Minutes:

- Supervisor Floyd Calkins requested that a motion be made to approve the above Board Minutes. Councilman Greg Hilton made a motion to accept the May 2021 Board Meeting Minutes and the June Board Workshop Minutes; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

Approval of Financial Report: May 2021 Report:

- Supervisor Floyd Calkins requested that a motion be made to approve the May 2021 Financial Report. Councilman Greg Hilton made a motion to accept the May 2021 Financial Report; Councilwoman Brenda Wilson seconded the motion.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

Correspondence & Notifications: Supervisor Floyd Calkins announced the following correspondence & notifications:

- Blood Drive scheduled for July 7th, 2021 from 11:30am to 4:30pm.
- Supervisor Floyd Calkins received notification from the NYS Department of Taxation & Finance that the Town's Equalization Rate for the 2021 Assessment Roll is at 87.5%, up from 86.8%.
- Supervisor Floyd Calkins read a letter of resignation from the Town Board from Rick Shoults and asked for a motion to accept the resignation. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 43-2021

BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of Rick Shoults from the Hannibal Town Board effective July 1st, 2021.

Ayes : 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins read a letter of resignation from the Hannibal Planning Board from Mike Sullivan and asked for a motion to accept the resignation. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 44-2021

BE IT RESOLVED THAT the Hannibal Town Board accepts the resignation of Mike Sullivan from the Hannibal Town Planning Board effective June 16th, 2021.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report – No Report**
- **Planning Board Report – No Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilwoman Brenda Wilson made a motion to approve the above reports; seconded by Councilwoman Virginia Wilbur.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

Old Business:

- Supervisor Floyd Calkins received an email from Chris Metz from the AmeriCorps Program informing him that they had not received as many applications for candidates to run the youth program as they had hoped. A flyer to promote the program was sent to be advertised on the Town’s website, social media or the bulletin board. Supervisor Floyd Calkins contacted the Village Mayor who stated that the Village did not receive any applications for candidates either. It was decided by the Supervisor and the Mayor that if there is no candidate received by Friday, June 18th, it would be tabled.
- Supervisor Floyd Calkins stated that he not yet heard back from the Hannibal Fire Department about the Fire Protection Contract. Councilman Greg Hilton will contact Carl Emmons, Jr. to set up a meeting.
- Supervisor Floyd Calkins received an update from Geoffrey Germann, Municipal Banking Officer for Community Bank, who discovered the cause of the low interest received on the Town’s accounts. The issue has been corrected and the interest will be applied and backdated on both the CD accounts and the Money Market accounts. Mr. Germann apologized for the error.

- Supervisor Floyd Calkins informed the board members that the Estoppel Notice has been sent to the paper and the Affidavit will be forwarded to him once it is received by the Town Clerk.
- Supervisor Floyd Calkins was contacted that the Town of Granby had completed the installation of the main line for their new water district. Supervisor Floyd Calkins is still working with the Town Attorney and with OCWA on how to proceed to offer water to Hannibal residents on the Town's side of Muck Road. The survey was not yet sent out to the residents due to more details needed.
- Highway Superintendent Jake Malcott received quotes to purchase radios for the Highway Department. He informed Supervisor Floyd Calkins that Oneida Radio was the cheapest at approximately \$21,000 and that Bush was the second cheapest. Highway Superintendent Jake Malcott suggested using the money from the sale of old equipment on Auctions International. Supervisor Floyd Calkins asked the board for a motion to allow Highway Superintendent Jake Malcott to spend up to \$21,000 to purchase Highway radios. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 45-2021

BE IT RESOLVED THAT the Hannibal Town Board approves Highway Superintendent Jake Malcott to spend up to \$21,000 to purchase radios for the Town of Hannibal Highway Department.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins stated that a budget modification would need to be passed by the board. Councilwoman Brenda Wilson made a motion to approve the following resolution for a Budget Modification; seconded by Councilman Greg Hilton.

Resolution 46-2021

BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification: Increase DA2630 Sale of Scrap Metal & Equipment by \$21,000 and appropriating DA5130.2 Equipment by \$21,000.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Highway Superintendent Jake Malcott submitted estimates for a 2008 Gradall for \$102,500. Councilman Greg Hilton suggested holding a meeting with Superintendent Malcott to discuss an assessment of the equipment the Highway Department owns to better plan for the purchase of new equipment. The Board may be able to set up a reserve or apply for a grant to purchase the needed equipment.
- Supervisor Floyd Calkins informed the board Frontier replaced the modem but the Town Office is still experiencing issues with the internet connection. The internet service could be increased from the current 6mb to 18mb for an increase of \$54.99/month. Spectrum offers high speed internet at an even lower cost. Supervisor Floyd Calkins suggested cancelling just the internet service with Frontier keeping the phone plan and installing Spectrum internet service. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 47-2021

BE IT RESOLVED THAT the Hannibal Town Board approves contacting Spectrum to install high speed internet and cancelling just the internet service with Frontier but keeping the phone plan.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins stated that the Planning Board only has 4 members. Councilman Greg Hilton informed the board that he had reached out to a gentleman who is interested in serving on the Planning Board and will sending a letter of interest. The board discussed reducing the Planning Board from 7 members to 5 members. Supervisor Floyd Calkins will contact the Town attorney to discuss the procedure.

New Business:

- The Board discussed approving the Town Supervisor to sign the Acknowledgement and Written Agreement for the Hannibal Fire Department. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

Resolution 48-2021

BE IT RESOLVED THAT the Hannibal Town Board gives the Town Supervisor authority to sign the Acknowledgement and Written Agreement for the Hannibal Fire Department.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

- Supervisor Floyd Calkins asked the board for a motion to approve the Standard Work Day and Reporting Resolution for Elected and Appointed Officials. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

Resolution 49-2021

BE IT RESOLVED THAT the Town of Hannibal/30628 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities: Town Clerk Denise Hafner 13.14; Board Member Virginia Wilbur 1.20; Court Clerk Denise Hafner 16.15; Dog Control Officer Theresa Penfield 5.04; Payroll Clerk Sheri Meyer 4.27; Bookkeeper Pat Craine 1.79 and Chief Water Operator Duane Shepard-no record of activities.

Ayes: 3 [Hilton, Wilson, Calkins]

Nays: 0

Abstain: 1 [Wilbur]

Other Business:

- Councilman Greg Hilton followed up on the issue about the livestock on Brackett Road that keep wandering in the road going on the neighbor's property. He was told that there was no legal authority to do anything about it. Supervisor Floyd Calkins will speak to the Town attorney about the situation.

Approval to Pay Town Bills: Councilman Greg Hilton made a motion to approve the payment of the following Town bills - Abstract #6; seconded by Councilwoman Virginia Wilbur.

- A. General A Fund Vouchers #93-#116; Total Claims: \$6,815.99
 - B. General B Fund Vouchers #22-#22; Total Claims: \$30.00
 - C. General SF Fund Vouchers #; Total Claims: \$0
 - D. General SL Fund Vouchers #6; Total Claims: \$287.41
 - E. DA Highway Fund Vouchers #58-#66; Total Claims: \$61,431.36
 - F. DB Highway Fund Vouchers #13-#17; Total Claims: \$18,462.90
 - G. Water District SW-1 Vouchers #; Total Claims: \$0
 - H. Water District SW-2 Vouchers #33-#36; Total Claims: \$4,532.88
 - I. Water District SW-3 Vouchers #29-#31; Total Claims \$7,035.79
 - J. Water District SW-4 Vouchers #25-#27; Total Claims \$813.73
 - K. Trust & Agency Vouchers #7; Total Claims \$188.00
- Grand Total of Claims: \$99,598.06

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]
Nays: 0

At 7:54pm, Councilman Greg Hilton made a motion to adjourn the meeting; seconded by Councilwoman Brenda Wilson.

Ayes: 4 [Hilts, Wilbur, Wilson, Calkins]
Nays: 0

The meeting was adjourned at 7:54pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk