

**TOWN OF HANNIBAL  
BOARD MEETING  
JULY 21, 2021  
7:00 PM**

**Present:** Supervisor Floyd Calkins  
Councilman Greg Hilton  
Councilwoman Virginia Wilbur  
Councilwoman Brenda Wilson  
Town Clerk Denise Hafner

**Others Present:** Heather Ladd, Tara Clark, Peggy Shepard and Highway Superintendent Jake Malcott.

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

**Public Session:** Tara Clark asked if the Board Members had received the letter of interest she submitted for the open Board Member seat. Supervisor Floyd Calkins responded that the letter was emailed to the Board members.

**Approval of 2021 June Board Meeting Minutes:**

- Supervisor Floyd Calkins requested that a motion be made to approve the above Board Minutes. Councilwoman Brenda Wilson made a motion to accept the June 2021 Board Meeting Minutes; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

**Approval of Financial Report: June 2021 Report:**

- Supervisor Floyd Calkins requested that a motion be made to approve the June 2021 Financial Report. Councilwoman Brenda Wilson made a motion to accept the June 2021 Financial Report; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

**Correspondence & Notifications:** Supervisor Floyd Calkins announced the following correspondence & notifications:

- Blood Drive scheduled for August 11th, 2021 from Noon to 5pm.
- Supervisor Floyd Calkins received notification that the ARPA request was received.
- Supervisor Floyd Calkins stated that the Town is now enrolled in direct deposit with the Office of the NYS Comptroller for the AIMS and ARPA funds.
- Oswego County 2<sup>nd</sup> Quarter Sales Tax revenue - \$45,321
- Town Attorney Rebekah Prosachik sent a draft for the Cannabis opt-out law for review.
- Town Justice Jack Beckwith, Jr. submitted an email informing the Board that he would like to attend the upcoming Magistrate's Training. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

**Resolution50-2021**

**BE IT RESOLVED THAT the Hannibal Town Board approves Town Justice Jack Beckwith, Jr. to attend the upcoming Magistrate’s Training.**

**Ayes:4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Supervisor Floyd Calkins read a letter of interest received from Tara Clark for the open Board Member seat.

**Departmental Reports:** Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report – No Report**
- **Planning Board Report – No Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Greg Hilton made a motion to approve the above reports; seconded by Councilwoman Virginia Wilbur.

Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]

Nays: 0

**Old Business:**

- Supervisor Floyd Calkins informed the Board that the upgrade from Frontier DSL to Spectrum Broadband was completed which will help increase productivity.
- Councilman Greg Hilton informed the Board that a meeting with the Hannibal Fire Department to discuss the Fire Protection Contract is scheduled for July 22<sup>nd</sup> at 5:30pm.
- Supervisor Floyd Calkins stated that before the Board makes a decision on how to spend the ARPA money he would like to wait for further guidance. The Association of Towns will be sending more information on the subject.
- Supervisor Floyd Calkins stated that he completed the Bond Rating Conference call and the Due Diligence Conference call on the Water District 2 refinancing and was told that it was very likely that the Town would receive an A-rating.
- Supervisor Floyd Calkins informed the Board that surveys were mailed to residents on Muck Drive to determine interest in creating a new Water District connecting into the Town of Granby Water District. Three of the five surveys mailed were received in favor of forming the new district. Supervisor Calkins stated that Doug Miller Engineering is working on the maps and reports and once completed, Town Attorney Rebekah Prosachik will draft the resolutions and paperwork to create the new district.

- The Board discussed the need for new members to fill the vacancies on the Planning Board, the ZBA and the BAR. It was suggested that the Planning Board reduce the number of members from seven to five. Supervisor Floyd Calkins has contacted the Town Attorney but has not yet heard back from her.
- Supervisor Floyd Calkins stated a resolution was needed to approve the sale of the 2008 Water truck for \$4,700 on Auctions International. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

**Resolution 51-2021**

**BE IT RESOLVED THAT the Hannibal Town Board approves the sale of the Town of Hannibal 2008 Water Truck for \$4,700 on Auctions International.**

**Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

**New Business:**

- The Board discussed a request from a resident at 9 Martville Road to connect to Water District 3. Supervisor Floyd Calkins contacted the Association of Towns and was given two options: extend the water district, which would be very expensive or offer an Outside District User Agreement with the property owner. All costs and the annual EDU would be paid by the property owner. Supervisor Floyd Calkins also contacted the Town Attorney and is waiting to hear back from her. It will be discussed further at the next Board Workshop.
- Supervisor Floyd Calkins asked the Board to pass a resolution approving the Town Supervisor to sign the Addendum to Agreement to Spend Highway Funds. He also informed the Board that Highway Superintendent Jake Malcott would like to use the increase in State Funding to chip seal Pellet Road and Cowan Road. Councilwoman Virginia Wilbur made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

**Resolution 52-2021**

**BE IT RESOLVED THAT the Hannibal Town Board gives the Town Supervisor authority to sign the Addendum to Agreement to Spend Highway Funds.**

**Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Supervisor Floyd Calkins stated that a budget modification would need to be passed by the board for the increase in Chip Funding. Councilwoman Brenda Wilson made a motion to approve the following resolution for a Budget Modification; seconded by Councilwoman Virginia Wilbur.

**Resolution 53-2021**

**BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification: Increase Revenue Line DB3097 State Aid-CHIPS by \$67,823.11 and appropriating DB5112.2 CHIPS Improvements by \$67,823.11.**

**Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Highway Superintendent Jake Malcott submitted the Highway Inventory Report of Fixed Assets. Councilman Greg Hilton asked Highway Superintendent Jake Malcott to consider what may need to be purchased in the next three years. This would help in planning the budget. Supervisor Floyd Calkins asked the Board to pass a resolution approving the Inventory Report. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Virginia Wilbur.

**Resolution 54-2021**

**BE IT RESOLVED THAT the Hannibal Town Board approves the Town of Hannibal Highway Inventory Report of Fixed Assets submitted by Highway Superintendent Jake Malcott.**

**Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

- The Board discussed the purchase of a 2008 Gradall (Model 3100) with 3600 hours for \$122,500 or a 2004 Gradall with 3000 hours for \$60,000 for the Highway Department replacing the 1990 Gradall. Highway Superintendent Jake Malcott expressed that he would like to purchase the 2008 Gradall. Councilman Greg Hilton stated he would like a comparison of the two options obtained by Highway Superintendent Jake Malcott before making a decision.
- The Village of Hannibal expressed an interest in having a tab on the Town of Hannibal's Website. They would share the cost to have a Tab for their information. It will be discussed further at the next Board Workshop.
- Supervisor Floyd Calkins informed the Board that Bethel Cemetery has had a couple of burials and the budget will need a modification to include the revenue and expenditures for contracted services. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Brenda Wilson.

**Resolution 55-2021**

**BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification: Increase Revenue Line A2192 Charges for Cemetery Services by \$2,000 and appropriating A8810.480 Cemetery Contracted Services \$2,000.**

**Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

- Councilwoman Brenda Wilson made a motion to enter into Executive Session to discuss a personnel matter; seconded by Councilman Greg Hilton.

**Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

**At 7:52pm the Hannibal Town Board closed the Town of Hannibal Regular Board Meeting to enter into Executive Session to discuss a personnel issue.**

- Councilwoman Brenda Wilson made a motion to close the Executive Session and reconvene the Hannibal Town Regular Board Meeting; seconded by Councilman Greg Hilton.

**Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

**At 8:08pm the Hannibal Town Board closed the Executive Session and reconvened the Town of Hannibal Regular Board Meeting.**

- Councilman Greg Hilton made a motion to appoint Heather Ladd to fill the open Town Board Member seat, term to expire 12/31/21; seconded by Councilwoman Brenda Wilson.

**Resolution 56-2021**

**BE IT RESOLVED THAT the Hannibal Town Board appoints Heather Ladd to fill the open Town Board Member seat, term to expire 12/31/21.**

**Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

**Other Business: None**

**Approval to Pay Town Bills:** Councilwoman Virginia Wilbur made a motion to approve the payment of the following Town bills - Abstract #7; seconded by Councilwoman Brenda Wilson.

- A. General A Fund Vouchers #117-#134; Total Claims: \$9,024.83
  - B. General B Fund Vouchers #23-#23; Total Claims: \$30.00
  - C. General SF Fund Vouchers #; Total Claims: \$0
  - D. General SL Fund Vouchers #7; Total Claims: \$294.92
  - E. DA Highway Fund Vouchers #67-#81; Total Claims: \$26,041.86
  - F. DB Highway Fund Vouchers #18-#21; Total Claims: \$171,116.35
  - G. Water District SW-1 Vouchers #; Total Claims: \$0
  - H. Water District SW-2 Vouchers #37-#40; Total Claims: \$4,850.10
  - I. Water District SW-3 Vouchers #32-#34; Total Claims \$7,592.49
  - J. Water District SW-4 Vouchers #28-#31; Total Claims \$7,289.29
  - K. Trust & Agency Vouchers #8; Total Claims \$188.00
- Grand Total of Claims: \$226,427.84

**Ayes: 4 [Hilton, Wilbur, Wilson, Calkins]**

**Nays: 0**

At 8:10pm, Councilwoman Brenda Wilson made a motion to adjourn the meeting; seconded by Councilman Greg Hilton.

**Ayes: 4 [Hilts, Wilbur, Wilson, Calkins]**

**Nays: 0**

The meeting was adjourned at 8:10pm.

Respectfully submitted,

*Denise J. Hafner*

Denise J. Hafner, Hannibal Town Clerk