

**TOWN OF HANNIBAL  
BOARD MEETING  
DECEMBER 15, 2021  
7:00 PM**

**Present:** Supervisor Floyd Calkins  
Councilman Greg Hilton  
Councilwoman Heather Ladd  
Councilwoman Virginia Wilbur  
Town Clerk Denise Hafner

**Absent:** Councilwoman Brenda Wilson

**Others Present:** Chief Water Operator Duane Shepard; Eugene Hafner, Town Justice; Tara Clark; County Legislator Terry Wilbur; Randy Hall; Greg Caster, Pall-Times Reporter.

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

**Public Session:**

- Supervisor Floyd Calkins thanked Councilwoman Virginia Wilbur for her years of service to the Town of Hannibal and presented her with a Certificate of Appreciation from the Hannibal Town Board.
- Randy Hall, Cooper Road, expressed interest in connecting to the Water Line that runs by his property on State Route 104. He stated that he would be willing to pay the installation costs. Supervisor Floyd Calkins explained that it would need to be approved by OCWA and that there could be attorney and engineering costs. He stated that he would reach out to the Town Attorney.
- County Legislator Terry Wilbur stated that there will be a 7% reduction in the County Budget which will give approximately a \$50 reduction per taxpayer. He also informed the Town Board that the County would not be enforcing the mask mandates. He read a proclamation from the County Legislature recognizing Councilwoman Virginia Wilbur for her years of service to the Town of Hannibal and the community. He presented the proclamation and a Certificate of Appreciation to her.
- Councilwoman Virginia Wilbur stated that she has enjoyed her years of service but that she felt it was time to step aside. She thanked everyone for their kind words and recognition.

**Approval of 2021 November Board Meeting Minutes:**

- Supervisor Floyd Calkins requested a motion to be made to approve the November 2021 Board Minutes. Councilwoman Virginia Wilbur made a motion to approve the above Town Board Minutes; seconded by Councilman Greg Hilton.

Ayes: 4 [Hilton, Ladd, Wilbur, Calkins]

Nays: 0

Absent: 1 [Wilson]

**Approval of Financial Report: November 2021 Report:**

- Supervisor Floyd Calkins requested that a motion be made to approve the November 2021 Financial Report. Councilwoman Heather Ladd made a motion to accept the November 2021 Financial Report; Councilwoman Virginia Wilbur seconded the motion.

Ayes: 4 [Hilton, Ladd, Wilbur, Calkins]

Nays: 0

Absent: 1 [Wilson]

**Correspondence & Notifications:** Supervisor Floyd Calkins announced the following correspondence & notifications:

- Blood Drive scheduled for January 12, 2022 from Noon to 5pm.
- Supervisor Floyd Calkins announced that there had been a burial at Bethel Cemetery and the Town had received a \$100 donation from the Laxton Family. A letter of thanks was sent to the family and informed them that the money would be used to purchase a new sign for the cemetery and that the donation would cover more than half the cost.

**Departmental Reports:** Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report – No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**
- Councilwoman Heather Ladd asked whether Code Enforcement Officer Carl Emmons, Jr. had verified that his certification was current. She also stated that he had not submitted a departmental report. Supervisor Floyd Calkins stated that Carl had completed the training and is certified. Councilwoman Virginia Wilbur made a motion to approve the above reports; seconded by Councilman Greg Hilton.

Ayes: 4 [Hilton, Ladd, Wilbur, Calkins]

Nays: 0

Absent: 1 [Wilson]

**Old Business:**

- Supervisor Floyd Calkins gave an update on the Muck Drive Water Project and stated that a letter was received from the Town of Granby stating that they are happy to allow Hannibal residents to be part of their new Water District. Town Attorney Graham Seiter is researching the project.
- Supervisor Floyd Calkins reminded the board members that there is still a need for 3 Board of Review members and 2 Planning Board members.
- Supervisor Floyd Calkins suggested that the board discuss the Hannibal Area Youth Program at the next Board Workshop. He would like to research the participation rate and whether the program is actually run by the Village of Hannibal.

**New Business:**

- Supervisor Floyd Calkins presented several budget modifications to the Board for approval. Councilman Greg Hilton made a motion for a resolution to approve the following budget modifications; seconded by Councilwoman Virginia Wilbur.

**Resolution 93-2021**

**BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modifications:**

- **Increase Revenue Line DB3597 (State Aid Capital Grants) by \$200,000 to appropriate Line DB5110.2C (Maintenance of Roads) by \$200,000.**
- **Reduce Expenditure Line A5132.2 (Garage Equipment) by \$68.00 and increase Line A5132.464 (Garage Propane) by \$68.00.**
- **Reduce Expenditure Line DA5130.425 (Employee Expense) by \$300.00 and increase Line DA9060.8 (Medical Insurance) by \$300.00.**
- **Increase Revenue Line SW3-2140 (Metered Water Sales) by \$10,900.00 and increase Line SW3-8010.481 (Onondaga County Water) by \$10,900.00.**
- **Reduce Expenditure Line B8020.403 (Planning Board) by \$2,000.00 and increase Line B8020.420 (Planning Board) by \$2,000.00.**
- **Increase Revenue Line B1130 (Franchise Fees) by \$300.00 and increase Line B9030.8 (Social Security) by \$300.00.**

**Ayes: 4 [Hilton, Ladd, Wilbur, Calkins]**

**Nays: 0**

**Absent: 1 [Wilson]**

- Supervisor Floyd Calkins stated that the Water rates need to be raised to be able to cover the OCWA 6% increase every year. He provided a proposal to Chief Water Operator Duane Shepard with the following rates: 5/8" Meter from \$40 to \$45 per 6,500 gallons; 1" Meter from \$158 to \$178 per 31,688 gallons; 1-1/2" from \$222 to \$250 per 51,188 gallons; 2" Meter from \$324 to \$365 per 82,875 gallons; \$3.60 per thousand over minimum usage to \$3.75 per thousand over minimum usage. He asked for a motion to approve it.

Councilman Greg Hilton made a motion to approve a resolution for the above updated 2022 Water rates; seconded by Councilwoman Heather Ladd.

**Resolution 94– 2021**

**BE IT RESOLVED THAT the Hannibal Town Board approves the following 2022 Water Rates:**

**5/8" Meter from \$40 to \$45 per 6,500 gallons;  
1" Meter from \$158 to \$178 per 31,688 gallons;  
1-1/2" from \$222 to \$250 per 51,188 gallons;  
2" Meter from \$324 to \$365 per 82,875 gallons;  
\$3.60 per thousand over minimum usage to \$3.75 per thousand over minimum usage**

**Ayes: 4 [Hilton, Ladd, Wilbur, Calkins]**

**Nays: 0**

**Absent: 1 [Wilson]**

- Councilman Greg Hilton shared the results of what he had researched about creating a Code of Conduct Policy. He explained that a policy could be adopted; however, elected officials would be exempt from its enforcement. Councilman Greg Hilton suggested it be used as a mission statement for expected behavior and conduct of Town Officials and Employees. He also stated that it should already be expected that an Official/Employee would only spread accurate information although the 1<sup>st</sup> Amendment allows personal opinions. It was decided to discuss a Code of Conduct Policy further at the next Board Workshop.

**Other Business:**

- Chief Water Operator asked if part-time employees receive paid time for COVID due to time off, testing, etc. or for 4 hours of paid time for cancer screening. Supervisor Floyd Calkins stated that he did not think so, but he would research it and get back to him.
- Councilwoman Heather Ladd stated that Mr. Jarvis had discussed having a Blind Zone sign posted near his property on Sixty Six Road with her. Supervisor Floyd Calkins stated that this would need to be presented to the Highway Superintendent.

**Approval to Pay Town Bills:** Councilwoman Virginia Wilbur made a motion to approve the payment of the following Town bills - Abstract #12; seconded by Councilwoman Heather Ladd.

- A. General A Fund Vouchers #210-#226; Total Claims: \$5,908.95
- B. General B Fund Vouchers #33-#34; Total Claims: \$435.00
- C. General SF Fund Vouchers #; Total Claims: \$0
- D. General SL Fund Vouchers #12; Total Claims: \$319.55
- E. DA Highway Fund Vouchers #127-#141; Total Claims: \$13,989.72
- F. DB Highway Fund Vouchers #41-#42; Total Claims: \$1,761.64
- G. Water District SW-1 Vouchers #; Total Claims: \$0
- H. Water District SW-2 Vouchers #60-#63; Total Claims: \$4,017.66
- I. Water District SW-3 Vouchers #48-#52; Total Claims \$200,387.49
- J. Water District SW-4 Vouchers #42-#43; Total Claims \$695.79
- K. Trust & Agency Vouchers #13; Total Claims \$188.00

Grand Total of Claims: \$227,703.80

**Ayes: 4 [Ladd, Hilton, Wilbur, Calkins]**

**Nays: 0**

**Absent: 1 [Wilson]**

At 7:58pm, Councilwoman Virginia Wilbur made a motion to adjourn the meeting; seconded by Councilman Greg Hilton.

**Ayes: 4 [Ladd, Hilton, Wilbur, Calkins]**

**Nays: 0**

**Absent: 1 [Wilson]**

The meeting was adjourned at 7:58pm.

Respectfully submitted,

*Denise J. Hafner*

Denise J. Hafner, Hannibal Town Clerk