

BOARD MEETING
APRIL 20, 2022
7:00 PM

Present: Supervisor Floyd Calkins
Councilwoman Tara Clark
Councilman Greg Hilton
Town Clerk Denise Hafner

Absent: Councilwoman Brenda Wilson
Councilwoman Heather Ladd

Others Present: Ellen Killicutt; Nathan Sweeting, President of the Oswego Valley ATV Club; Several Members of the Oswego Valley ATV Club; and several members of the community.

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session:

- Ellen Killicutt asked if the Board had any further discussion about updating the zoning laws and if there was a plan to extend water on County Route 34. Supervisor Floyd Calkins stated that there had been no further discussion on updating the zoning laws and he explained that there would need to be a petition submitted requesting an extension of water and that due to the distance between properties it would be very expensive.
- Nathan Sweeting, President of the Oswego Valley ATV Club, proposed adding access to a section between Wiltsieville Road and Mill Street and access to a section between Rochester Street and Sixty Six Road to the ATV Local Law. Supervisor Floyd Calkins explained that an amendment would need to be done with a public hearing. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 29– 2022

BE IT RESOLVED THAT the Hannibal Town Board will schedule a Public Hearing to explore expanding the access to Town Roads for ATV use in the Town’s Local Law.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

Approval of the March 2022 Board Meeting Minutes:

- Supervisor Floyd Calkins requested a motion to be made to approve the March 2022 Board Minutes. Councilman Greg Hilton made a motion to approve the above Town Board Minutes; seconded by Councilwoman Tara Clark.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

Approval of Financial Report: March 2022 Report:

- Supervisor Floyd Calkins requested that a motion be made to approve the March 2022 Financial Report. Councilwoman Tara Clark made a motion to accept the above Financial Report; Councilman Greg Hilton seconded the motion.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

Correspondence & Notifications: Supervisor Floyd Calkins announced the following correspondence & notifications:

- Supervisor Floyd Calkins read a thank you card from Town Clerk Denise Hafner for the flowers sent during her recovery from a fall.
- Earth Day Clean Up scheduled for April 23, 2022 from 9am - noon.
- The 2021 AUD has been completed and is posted on the Town Website.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report**
- **Assessor's Report – No Report**
- **Dog Control Report – No Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Greg Hilton made a motion to approve the above reports; seconded by Councilwoman Tara Clark.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

Old Business:

- Supervisor Floyd Calkins stated that there was no update on the Muck Drive Water Project.
- Supervisor Floyd Calkins reminded the board members that the vacant seats on the Board of Review, Planning Board, and Zoning Board of Appeals still need to be filled. He also gave a brief explanation of the responsibilities of each board.
- Supervisor Floyd Calkins stated that the board is still working on the rough draft of the Code of Conduct Policy and will discuss further at the next Board Workshop.
- The Board discussed possible uses for the ARPA Funds, such as replacement of the Town Hall roof and the costs to update the Comprehensive Plan. It will be discussed further at the next Board Workshop.

New Business:

- Supervisor Floyd Calkins stated that only one sealed bid was received for the mowing/maintenance of Bethel and McCausey Cemeteries. Nelson Hawkins submitted a bid to mow Bethel Cemetery for \$220 per mow and \$70 per mow for McCausey Cemetery. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 30-2022

BE IT RESOLVED THAT the Hannibal Town Board accepts the bid from Nelson Hawkins for the mowing/maintenance of Bethel Cemetery at \$220 per mow and the mowing/maintenance of McCausey Cemetery at \$70 per mow.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

- Supervisor Floyd Calkins asked for a motion to accept the bids for the Used Highway Equipment on Auctions International totaling \$21,743.00. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 31-2022

BE IT RESOLVED THAT the Hannibal Town Board approves to accept the bids received for the Used Highway Equipment on Auctions International totaling \$21,743.00.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

- Supervisor Floyd Calkins reported that the 2022 Highway 284 Agreement has been received back from the County and asked for a motion to approve the Agreement. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 32-2022

BE IT RESOLVED THAT the Hannibal Town Board approves the Highway 284 Agreement received from the County.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

- Supervisor Floyd Calkins asked for a motion to approve abudget modification for the youth program. Councilwoman Tara Clark made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 33-2022

BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification: Reduce Expenditure Line A7310.4 American Youth Program by \$800.00 and increase Expenditure Line A7320.4 Joint Youth Program.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

- The Board discussed the New York State Low Income Household Water Assistance Program (LIHWASP). Supervisor Floyd Calkins explained that the State is using ARPA Funds for low income household water thru 2023 and stated that a flyer will be included with the next quarter's Water Bills. Supervisor Floyd Calkins asked for a motion to allow the Town Supervisor to sign the Vendor Agreement. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 34-2022

BE IT RESOLVED THAT the Hannibal Town Board approves to allow the Town Supervisor to sign the NYS Low Income Household Water Assistance Program Vendor Agreement.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

- The Board discussed obtaining bids for re-roofing of the Hannibal Municipal Building. Supervisor Floyd Calkins asked for a motion to approve putting an ad in the paper to obtain bids for the re-roofing of the Municipal Building. Councilwoman Tara Clark made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 35-2022

BE IT RESOLVED THAT the Hannibal Town Board approves to place an ad in the paper for bids to re-roof the Town of Hannibal Municipal Building to be received by June 15, 2022.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

- The Board discussed increasing the pay for the Planning Board Secretary from \$75/meeting to \$100/meeting (time spent on extra duties outside of the minutes will continue to be paid at minimum wage). Supervisor Floyd Calkins asked for a motion to approve the increase in the Planning Board Secretary's pay. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 36-2022

BE IT RESOLVED THAT the Hannibal Town Board approves to increase the Planning Board Secretary's pay from \$75/meeting to \$100/meeting with time spent on extra duties outside of the minutes to be paid at minimum wage.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

- The Board discussed increasing the pay for the Water Department Temporary Help to \$16/hour. Supervisor Floyd Calkins asked for a motion to approve the pay increase. Councilwoman Tara Clark made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 37-2022

BE IT RESOLVED THAT the Hannibal Town Board approves to increase the pay for the Water Department's Temporary Help to \$16/hour.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

- The Board discussed upgrading the Highway Department Loader and possibly using ARPA Funds to help pay for it. It will be discussed further at the next Board Workshop.
- The Board discussed updating the Comprehensive Plan and possibly using ARPA Funds to help with the costs. Councilman Greg Hilton stated he would get proposals for the cost of hiring a consultant to do the Comprehensive Plan. It will be discussed further at the next Board Workshop.

Other Business: None

Approval to Pay Town Bills: Councilwoman Tara Clark made a motion to approve the payment of the following Town bills - Abstract #4; seconded by Councilman Greg Hilton.

- A. General A Fund Vouchers #59-#78; Total Claims: \$9,033.68
- B. General B Fund Vouchers #6-9; Total Claims: \$212.80
- C. General SF Fund Vouchers #; Total Claims: \$0
- D. General SL Fund Vouchers #4; Total Claims: \$348.48
- E. DA Highway Fund Vouchers #43-#53; Total Claims: \$14,160.26
- F. DB Highway Fund Vouchers #3-4; Total Claims: \$23,207.86
- G. Water District SW-1 Vouchers #; Total Claims: \$0
- H. Water District SW-2 Vouchers #18-#23; Total Claims: \$5,617.49
- I. Water District SW-3 Vouchers #19-#26; Total Claims \$12,308.43
- J. Water District SW-4 Vouchers #14-#18; Total Claims \$978.18
- K. Trust & Agency Vouchers #7; Total Claims \$196.00

Grand Total of Claims: \$66,063.18

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

At 8:05pm, Councilman Greg Hilton made a motion to adjourn the meeting; seconded by Councilwoman Tara Clark.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Ladd, Wilson]

The meeting was adjourned at 8:05pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk