

**TOWN OF HANNIBAL
BOARD MEETING
JUNE 15, 2022
7:00 PM**

Present: Supervisor Floyd Calkins
Councilwoman Tara Clark
Councilman Greg Hilton
Town Clerk Denise Hafner

Absent: Councilwoman Heather Ladd

Others Present: Eugene Hafner, Town Justice; Jake Malcott, Highway Superintendent.

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session:

- Eugene Hafner asked the Board if a policy had been approved to address the manner in which a Town official uses social media. Councilwoman Tara Clark stated that they were working on a Code of Conduct Policy and emphasized that Town Officials will be told that it is unacceptable to spread rumors and lies on their social media sites.

- Eugene Hafner suggested that the Board use the ARPA Funds as much as possible for road repairs as it would benefit all members of the community, especially with so many potholes and rough spots on the Town roads.

Approval of the May 2022 Board Meeting Minutes and Workshop Meeting Minutes:

- Supervisor Floyd Calkins requested a motion to be made to approve the May 2022 Board Minutes and Board Workshop Meeting Minutes. Councilwoman Tara Clark made a motion to approve the above Town Board Minutes; seconded by Councilman Greg Hilton.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

Approval of Financial Report: May 2022 Report:

- Supervisor Floyd Calkins requested that a motion be made to approve the May 2022 Financial Report. Councilman Greg Hilton made to accept the above Financial Report; Councilwoman Tara Clark seconded the motion.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

Correspondence & Notifications: Supervisor Floyd Calkins announced the following correspondence & notifications:

- Supervisor Floyd Calkins asked for a motion to approve the retirement of Assessor Susan Gentile. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 49-2022

BE IT RESOLVED THAT the Hannibal Town Board approves the retirement of Susan Gentile as the Town Assessor.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Supervisor Floyd Calkins asked the Board if they had read the two letters of intent for the vacant Town Board seat that were received. The Board members stated they had received copies of the letters and it was suggested that the applicants be invited to the July Board meeting for interviews to be conducted. It was also suggested that the July Board Workshop be canceled due to the lack of a quorum. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 50-2022

BE IT RESOLVED THAT the Hannibal Town Board approves to cancel the July Board Workshop.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Supervisor Floyd Calkins asked the Board if they had read the letter of complaint received. The Board members stated that they had read it.
- Supervisor Floyd Calkins read a letter received from the Village of Hannibal expressing concerns for the safety of the Village and Town employees. After a discussion of the matter, Supervisor Floyd Calkins stated that he would ask the Village Mayor about attending the next Board Meeting to discuss possible solutions in an Executive Session.
- Supervisor Floyd Calkins gave an update on the NYCLASS Investment Pool and explained that during the pandemic interest rates had decreased and the money had been moved from NYCLASS to money market accounts earning higher interest rates. Today, due to inflation, interest rates have increased and so the money has been moved back to the NYCLASS Investment Pool which will increase profits.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report– No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report– No Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Greg Hilton made a motion to approve the above reports; seconded by Councilwoman Tara Clark.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

Old Business:

- Supervisor Floyd Calkins stated that the Planning Board still has one vacant seat, the ZBA has two open seats and the BAR has one unfilled seat.
- Supervisor Floyd Calkins stated that the board is still working on the rough draft of the Code of Conduct Policy and will discuss further at the next meeting.
- The Board again discussed possible uses for the ARPA Funds. Councilman Greg Hilton suggested submitting an application to the county to request funding for some improvements to the Recreation Park and Skate Park, for a bulk water system and a study for an engineering analysis for the development of new water districts. He will write a proposal to present at the next meeting for discussion.
- The Board discussed updating the Comprehensive Plan and submitting a letter of intent to obtain money to help with the cost. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 51 -2022

BE IT RESOLVED THAT the Hannibal Town Board approves to submit a letter of intent to EPF Smart Growth Comprehensive Planning & Zoning Grant Program to help with the cost to update the Town of Hannibal Comprehensive Plan.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

New Business:

- Supervisor Floyd Calkins presented the three sealed bids to be opened for the repairs to roof of the Municipal Building. *Over The Top* submitted a bid for \$36,206.30; *Lifetime Roofing by Vail Construction* submitted a bid for \$48,230.00 and *Lindsley* submitted a bid for \$42,040.00. Councilman Greg Hilton stated that he would support the lowest bid received and made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 52-2022

BE IT RESOLVED THAT the Hannibal Town Board accepts the bid from *Over The Top* to repair the roof of the Municipal Building for \$36,206.30.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Councilman Greg Hilton stated that ARPA funds should be used to pay for the repairs to the roof and made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 53-2021

BE IT RESOLVED THAT the Hannibal Town Board approves to use ARPA funds to pay for the repairs to the roof of the Municipal Building by *Over The Top* for \$36,206.30.

Ayes: 3 [Clark, Hilton, Calkins

Nays: 0

Absent: 1 [Ladd]

- Supervisor Floyd Calkins presented a bid from *Ethan Combes Seal Coating* to repair, seal coat and stripe the Municipal Building parking lot for \$8700.00 and a bid from *Tarvia Seal Corp.* for \$10,030. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 54-2021

BE IT RESOLVED THAT the Hannibal Town Board accepts the bid from *Ethan Combes Seal Coating* to repair, seal coat and stripe the Municipal Building parking lot for \$8700.00.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Councilman Greg Hilton stated that ARPA funds should be used to pay for the repairs to the parking lot and made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 55-2021

BE IT RESOLVED THAT the Hannibal Town Board approves to use ARPA funds to pay for the repairs to the Municipal Building Parking Lot by *Ethan Combes Seal Coating* for \$8700.00.

Ayes: 3 [Clark, Hilton, Calkins

Nays: 0

Absent: 1 [Ladd]

- Supervisor Floyd Calkins asked for a motion to approve the budget modifications presented to the Board. Councilwoman Tara Clark made a motion to approve the following budget modifications; seconded by Councilman Greg Hilton.

Resolution 56-2021

BE IT RESOLVED THAT the Hannibal Town Board approves the following Budget Modification:

Increase Revenue DB2665 (Sale of Equipment/Scrap) by \$21,708.40; Increase Expenditure DB5112.2 (Capital overlay) by \$21,708.40 due to excessive obsolete materials sold to the Town of Hastings in 2012.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

Other Business: None

Approval to Pay Town Bills: Councilman Greg Hilton made a motion to approve the payment of the following Town bills - Abstract #6; seconded by Councilwoman Tara Clark.

- A. General A Fund Vouchers #100-#119; Total Claims: \$6,407.93
- B. General B Fund Vouchers #11-#13; Total Claims: \$171.25
- C. General SF Fund Vouchers #; Total Claims: \$0
- D. General SL Fund Vouchers #6; Total Claims: \$296.20
- E. DA Highway Fund Vouchers #66-#72; Total Claims: \$70,763.33
- F. DB Highway Fund Vouchers #8-#9; Total Claims: \$183,631.49
- G. Water District SW-1 Vouchers #; Total Claims: \$0
- H. Water District SW-2 Vouchers #29-#34; Total Claims: \$7,155.75
- I. Water District SW-3 Vouchers #30-#33; Total Claims \$10,015.36
- J. Water District SW-4 Vouchers #21-#23; Total Claims \$7,276.57
- K. Trust & Agency Vouchers #9; Total Claims \$196.00

Grand Total of Claims: \$285,913.88

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

At 8:19pm, Councilwoman Tara Clark made a motion to adjourn the meeting; seconded by Councilman Greg Hilton.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 1 [Ladd]

The meeting was adjourned at 8:19pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk