

**TOWN OF HANNIBAL
BOARD MEETING
APRIL 19, 2023
7:00 PM**

Present: Supervisor Floyd Calkins
Councilwoman Tara Clark
Councilman Greg Hilton
Councilman Andrew Holden
Town Clerk Denise Hafner

Absent: Councilwoman Heather Ladd

Others Present: Ellen Killecut; Dave Scott, Jr.

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session: None

Approval of the March 2023 Board Meeting Minutes:

- Supervisor Floyd Calkins requested a motion to be made to approve the March 2023 Board Meeting Minutes. Councilman Greg Hilton made a motion to approve the above Town Board Minutes; seconded by Councilwoman Tara Clark.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1[Ladd]

Approval of Financial Report: March 2023 Report:

- Supervisor Floyd Calkins requested that a motion be made to approve the March 2023 Financial Report. Councilwoman Tara Clark made a motion to accept the above Financial Report; Councilman Andrew Holden seconded the motion.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: [Ladd]

Correspondence & Notifications: Supervisor Floyd Calkins announced the following correspondence & notifications:

- The 2022 AUD has been completed and is posted on the Town Website.
- The 1st Quarter Sales Tax has been received (\$100,534), an increase of .88% from last year.
- CEO Carl Emmons, Jr. has completed his training and has received his certification through 2024.
- Supervisor Floyd Calkins met with Chris Emmons from CME to look at the Municipal Building Parking Lot to review the parking lot lighting project. It is currently too wet to start the project and once it dries CME will install the lighting. Councilman Greg Hilton stated that he would discuss installing electric for the Bulk Water project with Chris Emmons to obtain his opinion.

- Supervisor Floyd Calkins attended the Supervisor’s Meeting. The Oswego County Snow and Ice Contract negotiations were discussed at the meeting. The Towns would like the cost to increase from \$9,000/mile to \$10,000/mile. The Towns would also like some of the wording changed in the contract.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report– No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report – No Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilwoman Tara Clark made a motion to approve the above reports; seconded by Councilman Greg Hilton.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Old Business:

- The Planning Board still has one vacant seat, the ZBA has two open seats and the BAR has one unfilled seat. Interviews for the positions have been conducted.
- The Board discussed the use of ARPA Funds for the following:
 - a) Frisbee Golf Course – Councilman Greg Hilton presented an approximate cost budget to go forward with the project at approximately \$5300. Councilwoman Tara Clark pointed out that the property is very wet and wondered if it could present a problem with the project.
 - b) Improvements to the Skate Park – Councilman Andrew Holden stated that he would present a report at the next meeting. Councilwoman Tara Clark is still getting quotes on the playground equipment.
 - c) Waterless Restroom – Councilman Greg Hilton is still looking at prices.
- No letters of interest were received to serve on the Comprehensive Plan Committee.
- The Board reviewed and discussed the wording for Local Law 1-2023 providing for a partial real property tax exemption for Volunteer Firefighters within the Town of Hannibal. Councilman Andrew Holden made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 29 -2023

BE IT RESOLVED THAT the Hannibal Town Board approves the wording for Local Law 1-2023 providing for a tax exemption for Volunteer Firefighters within the Town of Hannibal.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Councilman Andrew Holden made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 30 -2023

BE IT RESOLVED THAT the Hannibal Town Board approves to hold a Public Hearing for Local Law 1-2023 providing for a tax exemption for Volunteer Firefighters within the Town of Hannibal on May 17th, 2023 at 7pm and to advertise it in the Palladium Times.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- The Board discussed the Water Department Software quotes received. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilman Andrew Holden

Resolution 31 -2023

BE IT RESOLVED THAT the Hannibal Town Board approves to purchase Williamson Law Water Department Software package for \$12,850.00 using ARPA Funds.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

New Business:

- Supervisor Floyd Calkins asked for a motion to allow the Town Supervisor to sign the Service Order with Spectrum for the Highway Garage. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 32 -2023

BE IT RESOLVED THAT the Hannibal Town Board approves to allow the Town Supervisor to sign the Service Order with Spectrum for the Highway Garage.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- The Board discussed the Highway 284 Agreement. Councilman Greg Hilton stated that he would like to see more details for the agreement. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

Resolution 33 -2023

BE IT RESOLVED THAT the Hannibal Town Board approves the Highway 284 Agreement.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Town Supervisor Floyd Calkins opened the bid received for the mowing of Bethel Cemetery and McCaussey Cemetery. Nelson Hawkins submitted a bid to mow Bethel Cemetery for \$300/mow and a

bid to mow McCaussey Cemetery for \$100/mow. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 34 -2023

BE IT RESOLVED THAT the Hannibal Town Board accepts the bid received from Nelson Hawkins to mow Bethel Cemetery for \$300/mow and to mow McCaussey Cemetery for \$100/mow.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- The Board discussed the wording for Local Law 2-2023 for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) for the Town of Hannibal. Councilwoman Tara Clark made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

Resolution 35 -2023

BE IT RESOLVED THAT the Hannibal Town Board approves the wording for Local Law 2-2023 for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) for the Town of Hannibal.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 36 -2023

BE IT RESOLVED THAT the Hannibal Town Board approves to hold a Public Hearing for Local Law 2-2023 for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) for the Town of Hannibal on May 17th, 2023 at 7pm and to advertise it in the Palladium Times.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Supervisor Floyd Calkins presented some budget modifications and asked for a motion to approve them. Councilwoman Tara Clark made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 37 -2023

BE IT RESOLVED THAT the Hannibal Town Board approves the following budget modifications:

Increase Revenue Line A4089 (Federal Aid: ARPA Fund): \$4,312.50

Increase Expenditure Line A1620.480 (Contracted Services – Install Security Cameras): \$4,312.50

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Other Business:

- Councilman Andrew Holden suggested installing a sign in the front of the Municipal Building to promote Town business and the Town’s website. He offered to research and to obtain estimates.
- Councilwoman Tara Clark suggested putting a sidewalk or walkway to the Town Pavilion and Town Park to make it more easily accessible for the handicapped. Councilman Greg Hilton suggested asking Highway Superintendent Jake Malcott for his opinion.
- Councilman Greg Hilton informed the board that the Kenney Middle School has plans to install a full size basketball court. He will try to find more information on it.
- Supervisor Floyd Calkins stated that the router for the Town Hall needs to be upgraded. Computer Outlet North will look at it.
- Supervisor Floyd Calkins asked the board for a motion to enter into executive session to discuss the candidates for the Planning board position. Councilman Greg Hilton made a motion to close the regular Board meeting at 7:50pm to enter into executive session to discuss the candidates for the Planning Board position; seconded by Councilwoman Tara Clark.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

At 7:50pm the Regular Town Board Meeting was closed and the Town Board entered into Executive Session.

- Supervisor Floyd Calkins asked for a motion to close the Executive Session and reopen the Regular Town Board Meeting. Councilman Andrew Holden made a motion to close the Executive Session to discuss the candidates for the Planning Board position at 8:00pm and reopen the Regular Town Board Meeting; seconded by Councilman Greg Hilton.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

At 8:00pm the Executive Session was closed and the Regular Town Board Meeting was reopened.

- Councilman Greg Hilton made a motion to approve the following resolution to appoint David Scott, Jr. as a member of the Planning Board, term to expire 12/31/2028; seconded by Councilwoman Tara Clark.

Resolution 38 -2023

BE IT RESOLVED THAT the Hannibal Town Board approves to appoint David Scott, Jr. as a member to the Hannibal Town Planning Board, term to expire 12/31/2028.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Approval to Pay Town Bills: Councilwoman Tara Clark made a motion to approve the payment of the following Town bills - Abstract #4; seconded by Councilman Andrew Holden.

- A. General A Fund Vouchers #56-#72; Total Claims: \$12,736.51
- B. General B Fund Vouchers #30-#31; Total Claims: \$114.25
- C. General SF Fund Vouchers #; Total Claims: \$0
- D. General SL Fund Vouchers #4 Total Claims: \$339.43
- E. DA Highway Fund Vouchers #30-#37; Total Claims: \$7,941.20
- F. DB Highway Fund Vouchers #8-#10; Total Claims: \$22,061.49
- G. Water District SW-1 Vouchers #; Total Claims: \$
- H. Water District SW-2 Vouchers #15-#22; Total Claims: \$5,995.76
- I. Water District SW-3 Vouchers #12-#17; Total Claims \$8,134.79
- J. Water District SW-4 Vouchers #11-#14; Total Claims \$908.82
- K. Trust & Agency Vouchers #4; Total Claims \$150.00

Grand Total of Claims: \$58,382.25

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

At 8:05pm, Councilwoman Tara Clark made a motion to adjourn the meeting; seconded by Councilman Andrew Holden.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

The meeting was adjourned at 8:05pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk