

**TOWN OF HANNIBAL
BOARD MEETING
JUNE 21, 2023
7:00 PM**

Present: Supervisor Floyd Calkins
Councilwoman Tara Clark
Councilman Greg Hilton
Councilman Andrew Holden
Town Clerk Denise Hafner

Absent: Councilwoman Heather Ladd

Others Present: Ellen Killecut; Highway Superintendent Jake Malcott

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session:

- Ellen Killecut asked for an update on the dampness of the property for the Frisbee Golf area. Supervisor Floyd Calkins stated that the Highway Department will dig a ditch for drainage and bring in some dirt to fill in the area.
- Ellen Killecut also stated that the Summer Bash that was held last week was very nice and everyone seemed to enjoy the activity.

Approval of the May 2023 Board Meeting Minutes:

- Supervisor Floyd Calkins requested a motion to be made to approve the May 2023 Board Meeting Minutes. Councilman Greg Hilton made a motion to approve the above Town Board Minutes; seconded by Councilman Andrew Holden.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Approval of Financial Report: May 2023 Report:

- Supervisor Floyd Calkins requested that a motion be made to approve the May 2023 Financial Report. Councilwoman Tara Clark made a motion to accept the above Financial Report; Councilman Andrew Holden seconded the motion.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Correspondence & Notifications: Supervisor Floyd Calkins announced the following correspondence & notifications:

- The Town received the 2nd Quarter Sales Tax from the County in the amount of \$60,145 (down 8.38% from last year's \$65,648).
- The received notification from the NYS Department of Taxation & Finance that the Town's Equalization Rate for the 2023 Assessment Roll is at 67%.

- Supervisor Floyd Calkins read a letter of interest for the Comprehensive Plan Committee from Nick Williams.
- A letter was received from the Laborer’s Union requesting to open negotiations for a new contract (the current contract expires 12/31/23). Councilman Greg Hilton suggested that a conference call between himself, Supervisor Floyd Calkins and the Town Attorney prior to the first meeting for negotiations be scheduled. Supervisor Floyd Calkins will schedule it.
- The Town received a second letter from NYS Ag & Markets stating that the Municipal Shelter Report was rated Satisfactory.
- A letter from NYMIR was received informing the Town that it is required to install and consistently use Master Battery Disconnect (MBD) switches on all our medium and heavy-duty vehicles and equipment.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report– No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Greg Hilton made a motion to approve the above reports; seconded by Councilman Andrew Holden.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Old Business:

- Supervisor Floyd Calkins stated that he had spoken to ZBA Chairman Mike Pierce about holding at least one ZBA meeting a year. He stated that he will schedule one with the members.
- Councilwoman Tara Clark reported that she does have an updated quote for the playground equipment and is waiting to find out what the school is planning to do with their playground.
- The Board members briefly discussed the plan for updating the Comprehensive Plan.

New Business:

- CEO Carl Emmons, Jr. reported that there is a need for the Board to address the zoning laws for the way the installation of manufactured homes is handled. He suggested that the Town pass more strict requirements. He also suggested that the property manager for the Manufactured Home Park live closer to the park in order to prevent issues and to be able to effectively address the issues as they arise. He then gave a synopsis of how he approaches the complaints and issues that he receives and how he tries to resolve them and enforce compliance.
- The Board discussed a request from the Hannibal Food Pantry to purchase a refrigerator using ARPA Funds to replace the current one that is not working properly. Supervisor Floyd Calkins asked for a motion to purchase a new refrigerator for the Hannibal Food Pantry. Councilman Andrew Holden made a motion to purchase a new refrigerator for the Hannibal Food Pantry using ARPA Funds for not more than \$4,000; seconded by Councilman Greg Hilton. No vote was taken. The Board continued to discuss the matter and decided to have the Hannibal Food Pantry submit a quote before approving the purchase.

- Supervisor Floyd Calkins asked the Board for a motion to approve the following budget modification. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 47-2023

BE IT RESOLVED THAT the Hannibal Town Board approves the following budget modification:

- **Increase Revenue Line A2401 [Interest & Earnings] by \$500**
- **Increase Expenditure Line A1670.429 [Advertising] by \$500.**

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Highway Superintendent Jake Malcott explained that the newly purchased truck did not include a service body. He obtained a State Approved quote for \$9,141.60. The Board discussed the matter. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 48-2023

BE IT RESOLVED THAT the Hannibal Town Board approves the purchase of a service body for the newly purchased truck for the Highway Department in the amount of \$9,141.60

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Other Business: Supervisor Floyd Calkins distributed a handout on the rules to conduct an executive session to the board members.

Approval to Pay Town Bills: Councilman Greg Hilton made a motion to approve the payment of the following Town bills - Abstract #6; seconded by Councilman Andrew Holden.

- A. General A Fund Vouchers #96-#111; Total Claims: \$8,164.62
- B. General B Fund Vouchers #32; Total Claims: \$80.00
- C. General SF Fund Vouchers #; Total Claims: \$0
- D. General SL Fund Vouchers #6; Total Claims: \$314.11
- E. DA Highway Fund Vouchers #48-#55; Total Claims: \$61,588.57
- F. DB Highway Fund Vouchers #13-#16; Total Claims: \$156,079.21
- G. Water District SW-1 Vouchers #; Total Claims: \$0
- H. Water District SW-2 Vouchers #31-#34; Total Claims: \$5,783.99
- I. Water District SW-3 Vouchers #25-#27; Total Claims \$,8616.69
- J. Water District SW-4 Vouchers #19-#21; Total Claims \$1,001.89
- K. Trust & Agency Vouchers #6; Total Claims \$100.00

Grand Total of Claims: \$241.729.08

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

At 8:25pm, Councilman Greg Hilton made a motion to adjourn the meeting; seconded by Councilwoman Tara Clark.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

The meeting was adjourned at 8:25pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk