

**TOWN OF HANNIBAL
BOARD MEETING
JULY 19, 2023
7:00 PM**

Present: Supervisor Floyd Calkins
Councilwoman Tara Clark
Councilman Greg Hilton
Town Clerk Denise Hafner

Absent: Councilwoman Heather Ladd; Councilman Andrew Holden;

Others Present: Noelle Salmonsens, Oswego County Legislator; Highway Superintendent Jake Malcott

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session:

- Legislator Noelle Salmonsens reported that a complaint was received about some dead trees on State Route 3 and that the Highway Department responded to it. She also reported that the County may have some money available to help with the updating of the Comprehensive Plan.
- Councilman Greg Hilton asked if the County had considered assisting with water/sewer for the Western part of the County. Legislator Noelle Salmonsens stated that they may be looking into it.

Approval of the June 2023 Board Meeting Minutes:

- Supervisor Floyd Calkins requested a motion to be made to approve the June 2023 Board Meeting Minutes. Councilwoman Tara Clark made a motion to approve the above Town Board Minutes; seconded by Councilman Greg Hilton.

Ayes:3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

Approval of Financial Report: June 2023 Report:

- Supervisor Floyd Calkins requested that a motion be made to approve the June 2023 Financial Report. Councilman Greg Hilton made a motion to accept the above Financial Report; Councilwoman Tara Clark seconded the motion.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

Correspondence & Notifications Supervisor Floyd Calkins announced the following correspondence & notifications:

- Ron Scott, Jr. submitted a resignation letter effective July 31, 2023.
- Justice Jack Beckwith, Jr. provided a resolution opposing S139B and A1358B to Supervisor Floyd Calkins prepared by the Magistrate's Association. The Board will discuss further at the next meeting.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report– No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report– No Report**
- **Planning Board Report – No Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Greg Hilton made a motion to approve the above reports; seconded by Councilwoman Tara Clark.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

Old Business:

- The ZBA and BAR still has open seats
- Councilwoman Tara Clark reported that the Hannibal Food Pantry is still obtaining quotes for a new refrigerator.
- The Board members briefly discussed the plan for updating the Comprehensive Plan.

New Business:

- Supervisor Floyd Calkins opened the only sealed bid received for the siding of the Municipal Building. C.L.A.W. Construction submitted a bid in the amount of \$38,500. Councilman Greg Hilton stated he would need to abstain from voting due to personally knowing the owner of C.L.A.W. Construction. The Board decided to table the matter until the August Board Workshop meeting due to not having enough Board members to make a quota.
- The Board discussed updating the Zoning Laws and hiring a second Code Enforcement Officer to assist CEO Carl Emmons, Jr. After the discussion, Councilman Greg Hilton made a motion to hire a second Code Enforcement Officer and to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 49-2023

BE IT RESOLVED THAT the Hannibal Town Board approves the creation of a second Code Enforcement Officer position to be funded with ARPA Funds for two years at \$13,000 per year.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

- Supervisor Floyd Calkins asked the Board for a motion for approval to advertise the CEO position in the Palladium Times. Councilwoman Tara Clark made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 50-2023

BE IT RESOLVED THAT the Hannibal Town Board approves to advertise the Code Enforcement Officer position in the Palladium Times.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

- The Board discussed the financing for the purchase of a new Snow Plow/Dump Truck. Councilwoman Tara Clark made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 51-2023

BE IT RESOLVED THAT the Hannibal Town Board approves to finance the purchase of the new International Plow Truck through KS State Bank in the amount of \$247,872.30 at an Interest Rate of 5.990% and a \$50,000 Down payment leaving the Principal Balance of \$197,872.30. The loan will be for a three year term with the first payment of \$74,012.27 due one year from closing.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

- Supervisor Floyd Calkins asked for a motion to approve a Budget Modification. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 52-2023

BE IT RESOLVED THAT the Hannibal Town Board approves the following budget modification:

- **Increase Expenditure Line DA5130.2 [Equipment] by \$10,000**
- **Decrease Expenditure Line DA5130.470 [Equipment Rental] by \$10,000.**

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

Other Business: Councilman Greg Hilton asked Highway Superintendent Jake Malcott to explain the Highway Department hiring process. Highway Superintendent Jake Malcott gave an overview of the process and stated that the candidates need a B-License and need to pass a physical. He also stated that there are two possible candidates.

Approval to Pay Town Bills: Councilman Greg Hilton made a motion to approve the payment of the following Town bills - Abstract #7; seconded by Councilwoman Tara Clark.

- A. General A Fund Vouchers #112-#126; Total Claims: \$11,852.67
- B. General B Fund Vouchers #33; Total Claims: \$70.47
- C. General SF Fund Vouchers #; Total Claims: \$0
- D. General SL Fund Vouchers #7; Total Claims: \$314.37
- E. DA Highway Fund Vouchers #56-#63; Total Claims: \$115,348.63
- F. DB Highway Fund Vouchers #17; Total Claims: \$4,971.74
- G. Water District SW-1 Vouchers #; Total Claims: \$
- H. Water District SW-2 Vouchers #35-#40; Total Claims: \$5,492.86
- I. Water District SW-3 Vouchers #28-#31; Total Claims \$8,490.31
- J. Water District SW-4 Vouchers #22-#24; Total Claims \$7,126.58
- K. Trust & Agency Vouchers #7; Total Claims \$296.00

Grand Total of Claims: \$153,963.63

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

- The Board briefly discussed the spreadsheet for the Highway Union Contract.

At 8:09pm, Councilman Greg Hilton made a motion to adjourn the meeting; seconded by Councilwoman Tara Clark.

Ayes: 3 [Clark, Hilton, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

The meeting was adjourned at 8:09pm.

Respectfully submitted,

Denise J. Hafner

Denise J. Hafner, Hannibal Town Clerk