

**TOWN OF HANNIBAL
BOARD MEETING
AUGUST 16, 2023
7:00 PM**

Present: Supervisor Floyd Calkins
Councilwoman Tara Clark
Councilman Greg Hilton
Councilman Andrew Holden
Town Clerk Denise Hafner

Absent: Councilwoman Heather Ladd;

Others Present: Ellen Killecut

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session:

- Ellen Killecut suggested that the Board consider making the Hannibal Municipal Building sign a little more visible. She pointed out that it is a little difficult to see from the road.

Approval of the July 2023 Board Meeting Minutes and August 2023 Workshop Minutes:

- Supervisor Floyd Calkins requested a motion to be made to approve the July 2023 Board Meeting Minutes and the August 2023 Workshop Minutes. Councilman Andrew Holden made a motion to approve the above Town Board Minutes; seconded by Councilman Greg Hilton.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1[Ladd]

Approval of Financial Report: July 2023 Report:

- Supervisor Floyd Calkins explained there was an adjustment of \$8.72 made to the Water District #4 report due to an error made, and he requested that a motion be made to approve the July 2023 Financial Report. Councilman Greg Hilton made a motion to accept the above Financial Report; Councilwoman Tara Clark seconded the motion.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Correspondence & Notifications: Supervisor Floyd Calkins announced the following correspondence & notifications:

- The Charter Communications Franchise Fee was received in the amount of \$6,074.92 (down 6% from 2022).
- The Mitigation Update Workshop is scheduled for the next Board Workshop on September 6, 2023 at 6pm.

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report– No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilwoman Tara Clark made a motion to approve the above reports; seconded by Councilman Greg Hilton.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Old Business:

- The ZBA and BAR still has open seats.
- Councilman Greg Hilton asked if there had been any applicants received for the CEO position. Supervisor Floyd Calkins stated that none had been received to date.
- Councilwoman Tara Clark reported that the Hannibal Food Pantry is still obtaining quotes for a new refrigerator.
- Councilman Greg Hilton spoke with the Oswego County Health Department and was told that an engineered document would be needed to move forward with the Water Fill Station. It was suggested that he reach out to Doug Miller. Councilman Andrew Holden made a motion to approve a resolution for Councilman Greg Hilton to speak with Doug Miller about preparing an engineered document for the Water Fill Station; seconded by Councilwoman Tara Clark.

Resolution 58-2023

BE IT RESOLVED THAT the Hannibal Town Board approves for Councilman Greg Hilton to contact Doug Miller about preparing an engineered document for the proposed Water Fill Station.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Councilman Greg Hilton gave any update on the plans for the waterless restroom facility. He informed the Board members that the Health Department informed him that the Town cannot have any type of an outhouse. He will look into it further and report back to the Board at the next meeting.
- Councilman Andrew Holden reported that he has received quotes for the improvements to the Skate Board Park and is considering using PVC pipe to prevent any possible rotting. He will continue to look into it and discuss further at the next Board Workshop meeting.
- The Board discussed the issues with the Manufactured Home Park and proposed speaking with the Town Attorney on possible stop work orders. Councilman Andrew Holden made a motion to approve the following resolution allowing Councilwoman Tara Clark to contact the Town Attorney to discuss the matter; seconded by Councilman Greg Hilton.

Resolution 59-2023

BE IT RESOLVED THAT the Hannibal Town Board approves to allow Councilwoman Tara Clark to reach out to the Town Attorney to discuss State code enforcement guidelines for Manufactured Home Park installations and report back to the Board.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Supervisor Floyd Calkins stated that there was no update on the plan for updating the Comprehensive Plan.
- Supervisor Floyd Calkins presented another quote for the replacement of tires on the Payloader provided by Highway Superintendent Jake Malcott. Councilman Greg Hilton suggested discussing the matter and any possible costs for future replacement of equipment during the upcoming Budget meetings.

New Business:

- Supervisor Floyd Calkins explained that the Auction International Contract needs to be renewed. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 60-2023

BE IT RESOLVED THAT the Hannibal Town Board grants permission for Supervisor Floyd Calkins to renew the Auction International Contract.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- The Board discussed auctioning the 2013 Highway Utility truck. After the discussion, Councilman Holden made a motion to auction the 2013 Highway Utility truck and to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 61-2023

BE IT RESOLVED THAT the Hannibal Town Board approves to auction the 2013 Ford Excel Utility Truck when the new truck is received by the Highway Department.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- The Board discussed participating in Johnston Propane's Pre-buy program for the Highway Department. A minimum of 500 gallons would need to be purchased. It was suggested to obtain a quote from Heller's and to discuss it further at the next Board Workshop.
- Supervisor Floyd Calkins asked for a motion to approve the presented Budget Modifications. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

Resolution 62-2023

BE IT RESOLVED THAT the Hannibal Town Board approves the following budget modification:

- **Increase Revenue Line A4089 [Federal Aid-ARPA Fund] by \$38,500**
- **Increase Expenditure Line A1620.456 [Buildings-Building Repairs] by \$38,500 for the siding of the Municipal Building.**

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

Resolution 63-2023

BE IT RESOLVED THAT the Hannibal Town Board approves the following budget modification:

- **Increase Revenue Line A2401 [Interest & Earnings] by \$65**
- **Increase Expenditure Line A1220.436 [Williamson Software] by \$65.**

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

Resolution 64-2023

BE IT RESOLVED THAT the Hannibal Town Board approves the following budget modification:

- **Increase Expenditure Line DA5130.2 [Machinery] by \$50,000 from the Unexpended Fund Balance to be used as a down payment for the 2023 Plow Truck for the Highway Department.**

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

Other Business:

- Supervisor Floyd Calkins informed the Board that the color *Savannah Wicker* was chosen for the Municipal Building siding.
- Supervisor Floyd Calkins suggested sending a letter to Councilwoman Heather Ladd pointing out that it has been 21 months since she last attended a meeting and that she has continued to be paid as a Board member. Councilman Andrew Holden made a motion to have Councilwoman Tara Clark draft a letter to be sent to Councilwoman Heather Ladd and to approve the following resolution; seconded by Councilman Greg Hilton.

Resolution 65-2023

BE IT RESOLVED THAT the Hannibal Town Board approves to have Councilwoman Tara Clark draft a letter to Councilwoman Heather Ladd pointing out that it has been 21 months since she has attended a meeting and that she has continued to be paid as a Board Member. The letter will be given to the Town Attorney for review.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

- Councilman Andrew Holden asked if the board was going to discuss the Town Clerk position salary proposal. Supervisor Floyd Calkins stated that it would be discussed further during the upcoming budget discussions.
- Councilman Greg Hilton suggested that the Department Heads consider surveying for any possible future equipment replacements and develop a 5 year plan.

Approval to Pay Town Bills: Councilman Greg Hilton made a motion to approve the payment of the following Town bills - Abstract #8; seconded by Councilman Andrew Holden.

- A. General A Fund Vouchers #127-#145; Total Claims: \$28,404.48
 - B. General B Fund Vouchers #34; Total Claims: \$990.00
 - C. General SF Fund Vouchers #; Total Claims: \$0
 - D. General SL Fund Vouchers #8; Total Claims: \$322.45
 - E. DA Highway Fund Vouchers #64-#75; Total Claims: \$76,586.53
 - F. DB Highway Fund Vouchers #18-#20; Total Claims: \$13,119.26
 - G. Water District SW-1 Vouchers #; Total Claims: \$
 - H. Water District SW-2 Vouchers #41-#46; Total Claims: \$5,581.18
 - I. Water District SW-3 Vouchers #32-#37; Total Claims \$8,467.20
 - J. Water District SW-4 Vouchers #25-#29; Total Claims \$975.48
 - K. Trust & Agency Vouchers #8; Total Claims \$146.00
- Grand Total of Claims: \$134,592.58

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

At 8:00pm, Councilwoman Tara Clark made a motion to adjourn the meeting; seconded by Councilman Andrew Holden.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

The meeting was adjourned at 8:00pm.

Respectfully submitted,

Denise J. Hafner,

Denise J. Hafner, Hannibal Town Clerk