

**TOWN OF HANNIBAL  
BOARD MEETING  
OCTOBER 18, 2023  
7:00 PM**

**Present:** Supervisor Floyd Calkins  
Councilwoman Tara Clark  
Councilman Greg Hilton  
Councilman Andrew Holden  
Town Clerk Denise Hafner

**Absent:** Councilwoman Heather Ladd;

**Others Present:** Highway Superintendent Jake Malcott; Noelle Salmonsens, Legislator; Dawn Combes, Deputy Town Clerk and Ellen Killecut, Assistant Clerk

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

**Public Session:**

- Ellen Killecut questioned why the Town no longer rents out the meeting room to the public. Supervisor Floyd Calkins explained that there had been times that the toilet had been left running, the freezer door left open and damage done to the walls, among other things. It was decided by the Board that it was in the best interest of the Town not to continue the practice.
- County Legislator Noelle Salmonsens gave an update on the County Budget process. She also reported that some changes were being made to the Foreclosure law per the Supreme Court and that the Sales Tax Revenue was up for the last quarter.

**Approval of the September 2023 Board Meeting Minutes:**

- Supervisor Floyd Calkins requested a motion to be made to approve the September 2023 Board Meeting Minutes. Councilwoman Tara Clark made a motion to approve the above Town Board Minutes; seconded by Councilman Greg Hilton.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

**Approval of Financial Report: September 2023 Report:**

- Supervisor Floyd Calkins requested that a motion be made to approve the September 2023 Financial Report. Councilman Greg Hilton made a motion to accept the above Financial Report; Councilman Andrew Holden seconded the motion.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

**Correspondence & Notifications:** Supervisor Floyd Calkins announced the following correspondence & notifications:

- The 3<sup>rd</sup> Quarter Sales Tax was up by 8.42% (\$64,616, an overall increase of .14% for the year).

- Supervisor Floyd Calkins reported that Greg Bixby would like to donate a used Quarter Pipe to the Skate Park. After discussion by the Board Members, Councilman Andrew Holden made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

**Resolution 73-2023**

**BE IT RESOLVED THAT the Hannibal Town Board approves to accept the donation of a Quarter Pipe (5 feet high, 8 feet wide) from Greg Bixby for the Town of Hannibal Skate Park.**

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

- Supervisor Floyd Calkins reported that the Union sent notification that the Health Insurance for the Town of Hannibal Highway was up 1.1% for 2024.

**Reports:** Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**
- **Highway Department Report**
- **Code Enforcement Report– No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report– No Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report**
- **Water Department Report**

Councilman Greg Hilton made a motion to approve the above reports; seconded by Councilman Andrew Holden.

Ayes: 4 [Clark, Hilton, Holden, Calkins]

Nays: 0

Absent: 1 [Ladd]

**Old Business:**

- The ZBA and BAR still has open seats.
- Supervisor Floyd Calkins informed the Board that Resolution 68-2023 should be rescinded. He should not have voted on the re-appointment of Marian Calkins to the Board of Review. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

**Resolution 74-2023**

**BE IT RESOLVED THAT the Hannibal Town Board rescinds the following resolution passed on September 20, 2023:**

***Resolution 68-2023***

***BE IT RESOLVED THAT the Hannibal Town Board reappoints Marian Calkins to the Board of Review, term to take effect October 1<sup>st</sup>, 2023 to September 30<sup>th</sup>, 2028.***

**Ayes: 3 [Clark, Hilton, Holden]**

**Nays: 0**

**Abstain: 1 [Calkins]**

**Absent: 1 [Ladd]**

- Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

#### **Resolution 75-2023**

**BE IT RESOLVED THAT the Hannibal Town Board reappoints Marian Calkins to the Board of Review, term to take effect October 1<sup>st</sup>, 2023 to September 30<sup>th</sup>, 2028.**

**Ayes: 3 [Clark, Hilton, Holden]**

**Nays: 0**

**Abstain: 1 [Calkins]**

**Absent: 1 [Ladd]**

- Supervisor Floyd Calkins reported that the refrigerator has been ordered for the Hannibal Food Pantry.
- Councilman Greg Hilton reported that there is no update on the Water Fill Station or the Frisbee Park.
- Supervisor Floyd Calkins stated that there was no update on the plan for updating the Comprehensive Plan.
- Supervisor Floyd Calkins reported that the Town Attorney reviewed the draft letter to Councilwoman Heather Ladd and determined that there were no issues. The letter will be put on the Town Letterhead and all members will sign it.
- The Board discussed the purchase of a new Municipal Building Sign. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

#### **Resolution 76-2023**

**BE IT RESOLVED THAT the Hannibal Town Board approves to purchase a new Municipal Building Sign for \$350 using ARPA Funds.**

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

- The Board discussed the County Highway Snow Plowing Contract. The final contract will be for \$8,500/mile with a fuel addendum. Supervisor Floyd Calkins asked for a resolution allowing both he and the Highway Superintendent to sign the contract. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilwoman Tara Clark.

#### **Resolution 77-2023**

**BE IT RESOLVED THAT the Hannibal Town Board gives both Town Supervisor Floyd Calkins and Highway Superintendent Jake Malcott the authority to sign the Oswego County Highway Snow Plowing Contract with the Town of Hannibal.**

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

- Highway Superintendent Jake Malcott and the Board discussed several road safety concerns in different areas of the Town, including concerns with the new Amish settlement on Wiltsieville Road. Most drivers are unaware that a horse and buggy may be on the road. Highway Superintendent Jake Malcott stated he

would like to install road signs. Councilwoman Tara Clark made a motion to approve the following resolution; seconded by Councilman Greg Hilton.

#### **Resolution 78-2023**

**BE IT RESOLVED THAT the Hannibal Town Board grants approval for Highway Superintendent Jake Malcott to order and install “Handicap” signs and “Children at Play” signs on Carter Road and Stock Road, and “Horse and Buggy” signs on Wiltsieville Road, Blythe Road and Parsons Road.**

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

- County Legislator Noelle Salmonsens will research enacting requirements that reflectors be installed on any horse and buggy that is using the Town of Hannibal roads for safety reasons.
- Supervisor Floyd Calkins informed the board that there was a question about the following language in the Union contract for Full-time Highway Employees: *"The Town shall pay \$200.00 per month towards the retirees (employee only) health insurance premium provided that the employee is retired under the New York State retirement system."* He confirmed that the Town pays \$200/month to the retired highway employee provided that the employee is retired under the NYS retirement system & shows proof they have a health insurance premium.

#### **New Business:**

- Supervisor Floyd Calkins asked for a motion to approve a budget modification to the 2024 Tentative Budget. Councilman Andrew Holden made a motion to approve the following budget resolution; seconded by Councilman Greg Hilton.

#### **Resolution 79-2023**

**BE IT RESOLVED THAT the Hannibal Town Board approves the following budget modification to the 2024 Tentative Budget:**

**Increase DA 2401 from \$2500 to \$2501;**

**Increase SW3 2401 from \$3200 to \$3201.**

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

- Supervisor Floyd Calkins asked for a motion to approve the 2024 Tentative Budget as the 2024 Preliminary Budget. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

#### **Resolution 80-2023**

**BE IT RESOLVED THAT the Hannibal Town Board approves the Town of Hannibal 2024 Tentative Budget as the Town of Hannibal 2024 Preliminary Budget.**

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

- Supervisor Floyd Calkins asked for a motion to set the 2024 Budget Public hearing for November 1<sup>st</sup>, 2023 and to advertise it in the Palladium Times. Councilwoman Tara Clark made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

**Resolution 81-2023**

**BE IT RESOLVED THAT the Hannibal Town Board sets the 2024 Budget Public Hearing for November 1<sup>st</sup> at 6pm and approves to advertise it in the Palladium Times.**

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

- Supervisor Floyd Calkins informed the Board that DCO Theresa Penfield would like to purchase a new Chip Reader. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

**Resolution 82-2023**

**BE IT RESOLVED THAT the Hannibal Town Board approves the purchase of a new Chip Reader for \$375 by DCO Theresa Penfield.**

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

- Supervisor Floyd Calkins asked for a motion to approve the presented Budget Modifications. Councilman Greg Hilton made a motion to approve the following resolution; seconded by Councilman Andrew Holden.

**Resolution 83-2023**

**BE IT RESOLVED THAT the Hannibal Town Board approves the following budget modification:**

- **Increase Revenue Line A5035[Federal Aid: ARPA Fund] by \$190.35**
- **Increase Expenditure Line A1620.456 [New Drop Boxes] by \$190.35.**
- **Increase Revenue Line A5035 [Federal Aid: ARPA Fund] by \$3,640.31**
- **Increase Expenditure Line A6143.2 [Food Assistance Program-Refrigerator] by \$3,640.31.**
- **Increase Revenue Line DB3501 [NYS CHIPS Funding] by \$23,254.88**
- **Increase Expenditure Line DB5112.2 [Capital Improvements] by \$23,254.88.**

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

**Other Business:**

- Councilman Greg Hilton asked Highway Superintendent Jake Malcott if the Highway Department would mow the back field for the Frisbee Golf Park. Highway Superintendent stated that the Highway Department could mow the field. Any costs will be reimbursed with ARPA Funds.

**Approval to Pay Town Bills:** Councilman Greg Hilton made a motion to approve the payment of the following Town bills - Abstract #10; seconded by Councilman Andrew Holden.

- A. General A Fund Vouchers #163-#179; Total Claims: \$11,334.754
  - B. General B Fund Vouchers #37-#40; Total Claims: \$361.47
  - C. General SF Fund Vouchers #; Total Claims: \$0
  - D. General SL Fund Vouchers #10; Total Claims: \$338.84
  - E. DA Highway Fund Vouchers #90-#99; Total Claims: \$23,060.46
  - F. DB Highway Fund Vouchers #23-#26; Total Claims: \$189,842.18
  - G. Water District SW-1 Vouchers #; Total Claims: \$
  - H. Water District SW-2 Vouchers #54-#58; Total Claims: \$4,779.59
  - I. Water District SW-3 Vouchers #43-#48; Total Claims \$11,058.56
  - J. Water District SW-4 Vouchers #33-#36; Total Claims \$843.41
  - K. Trust & Agency Vouchers #10; Total Claims \$296.00
- Grand Total of Claims: \$241,915.26

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

At 7:51pm, Councilman Andrew Holden made a motion to adjourn the meeting; seconded by Councilwoman Tara Clark.

**Ayes: 4 [Clark, Hilton, Holden, Calkins]**

**Nays: 0**

**Absent: 1 [Ladd]**

The meeting was adjourned at 7:51pm.

Respectfully submitted,

*Denise J. Hafner,*

Denise J. Hafner, Hannibal Town Clerk