

**TOWN OF HANNIBAL
BOARD MEETING
NOVEMBER 15, 2023
7:00 PM**

Present: Supervisor Floyd Calkins
Councilwoman Tara Clark
Councilman Andrew Holden
Town Clerk Denise Hafner

Absent: Councilman Greg Hilton; Councilwoman Heather Ladd;

Others Present: Dawn Combes, Deputy Town Clerk and Ellen Killecut, Assistant Clerk

Supervisor Floyd Calkins called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session: No comments

Approval of the October 2023 Board Meeting Minutes and the November 2023 Workshop Minutes:

- Supervisor Floyd Calkins requested a motion to be made to approve the October 2023 Board Meeting Minutes and the November 2023 Workshop Minutes. Councilwoman Tara Clark made a motion to approve the above Town Board Minutes; seconded by Councilman Andrew Holden.

Ayes:3 [Clark, Holden, Calkins]

Nays: 0

Absent:2 [Hilton; Ladd]

Approval of Financial Report: October 2023 Report:

- Supervisor Floyd Calkins requested that a motion be made to approve the October 2023 Financial Report. Councilman Andrew Holden made a motion to accept the above Financial Report; Councilwoman Tara Clark seconded the motion.

Ayes: 3 [Clark, Holden, Calkins]

Nays: 0

Absent: 2 [Hilton; Ladd]

Correspondence & Notifications: Supervisor Floyd Calkins announced the following correspondence & notifications:

- The Mortgage Tax Rate was down from 2022 (2023: \$13,780.71; 2022: \$29,678.69)
- The Charter Communications quarterly franchise fee was down from 2022 (2023: \$5,845.62; 2022: \$6,148.70)
- The Tug Hill Commission Annual training will be held on May 2, 2024
- The Newly Elected Officials training will be held in January in either Rochester or Albany
- The County Highway Snow & Ice Contract money was received in the amount of \$47,727.50 (25% first installment)
- The Annual Training will be offered in February in New York City

Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk Report**

- **Highway Department Report**
- **Code Enforcement Report– No Report**
- **Assessor’s Report – No Report**
- **Dog Control Report**
- **Planning Board Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department Report**

Councilman Andrew Holden made a motion to approve the above reports; seconded by Councilwoman Tara Clark.

Ayes: 3 [Clark, Holden, Calkins]

Nays: 0

Absent: 2 [Hilton; Ladd]

Old Business:

- The ZBA and BAR still has open seats.
- Councilman Andrew Holden stated that he was still looking into funding for upgrades to the Skate Park. He also reported that a resident suggested installing an additional parking light near the Skate Park and one near the Water Tower.
- No update on the Comprehensive Plan
- Councilman Andrew Holden signed the letter to Councilwoman Heather Ladd and it will be sent by certified mail.
- Code Enforcement Officer Carl Emmons, Jr. sent notices to Dario Stipisic (owner of Locust Manufactured Home Park) and to the residents in the homes that need repairs and improvements.
- Councilman Greg Hilton will contact the CEO of Sandy Creek to discuss their policies for safety concerns for the new Amish settlement on Wiltsieville Road.

New Business:

- Supervisor Floyd Calkins reported that Chief Water Operator Duane Shepard offered to use his excavating equipment to remove trees near one of the water hydrants. He asked for reimbursement for the fuel. Councilman Andrew Holden made a motion to approve the reimbursement for fuel used to remove trees from a water hydrant for up to \$200; seconded by Councilwoman Tara Clark.

Resolution 89-2023

BE IT RESOLVED THAT the Hannibal Town Board approves to reimburse Chief Water Operator Duane Shepard for fuel used to remove trees from a water hydrant for up to \$200.

Ayes: 3 [Clark, Holden, Calkins]

Nays: 0

Absent: 2 [Hilton, Ladd]

- Supervisor Floyd Calkins presented the Resolution for Elected and Appointed Officials and asked for a motion to approve it. Councilwoman Tara Clark made a motion to approve the 2024 Resolution for Elected and Appointed Officials (see attached); seconded by Councilman Andrew Holden.

Resolution 90-2023

BE IT RESOLVED THAT the Hannibal Town Board approves the Town of Hannibal 2024 Standard Work Day and Reporting Resolution for Elected and Appointed Officials (see attached).

Ayes: 3 [Clark, Holden, Calkins]

Nays: 0

Absent: 2 [Hilton, Ladd]

- Supervisor Floyd Calkins asked for a motion to approve the following budget modifications. Councilwoman Tara made a motion to approve the following budget modifications; seconded by Councilman Andrew Holden.

Resolution 91-2023

BE IT RESOLVED THAT the Hannibal Town Board approves the following budget modifications:

- **Increase Revenue Line A4089 [Federal Aid – ARPA Fund] by \$350;**
- **Increase Expenditure Line A1620.456 [Building Repairs – Municipal Building Sign] by \$350.**

- **Increase Revenue Line A4089 [Federal Aid – ARPA Fund] by \$1,761.20**
- **Increase Expenditure Line A1620.456 [Building Repairs – Exterior Parking Lot Lights] by \$1,761.20.**

- **Increase Revenue Line A4089 [Federal Aid – ARPA Fund] by \$12,749.99**
- **Increase Expenditure Line A1620.456 [Building Repairs – Exterior Building Lights] by \$12,749.99.**

Ayes: 3 [Clark, Holden, Calkins]

Nays: 0

Absent: 2 [Hilton, Ladd]

Other Business:

- Ellen Killecut asked what the Mortgage Tax was. Supervisor Floyd Calkins explained that when a house is sold there is a tax charged at the closing which is given to the Town.

- Supervisor Floyd Calkins asked for a motion to enter into Executive Session to discuss the 2024 Town of Hannibal Highway Contract. Councilwoman Tara Clark made a motion to close the Town of Hannibal Board Meeting at 7:30pm to enter into Executive Session to discuss the 2024 Town of Hannibal Highway Contract; seconded by Councilman Andrew Holden.

Resolution 92-2023

BE IT RESOLVED THAT the Hannibal Town Board closes the Town of Hannibal Board Meeting at 7:30pm to enter into Executive Session to discuss the 2024 Town of Hannibal Highway Contract.

Ayes: 3 [Clark, Holden, Calkins]

Nays: 0

Absent: 2 [Holden, Ladd]

At 7:30 the Town of Hannibal Board Meeting was closed to enter into Executive Session to discuss the 2024 Town of Hannibal Highway Contract.

- Supervisor Floyd Calkins asked for a motion to close the Executive Session and to reconvene the Town of Hannibal Board Meeting. Councilwoman Tara Clark made a motion to close the Executive Session to discuss the 2024 Town of Hannibal Highway Contract at 8:14 and to reconvene the Town of Hannibal Board Meeting; seconded by Councilman Andrew Holden.

Resolution 93-2023

BE IT RESOLVED THAT the Hannibal Town Board approves to close the Executive Session to discuss the 2024 Town of Hannibal Highway Contract at 8:14pm and to reconvene the Town of Hannibal Board Meeting.

Ayes: 3 [Clark, Holden, Calkins]

Nays: 0

Absent: 2 [Hilton, Ladd]

At 8:14pm the Executive Session to discuss the 2024 Town of Hannibal Highway Contract was closed and the Town of Hannibal Board Meeting was reconvened.

Approval to Pay Town Bills: Councilwoman Tara Clark made a motion to approve the payment of the following Town bills - Abstract #11; seconded by Councilman Andrew Holden.

- A. General A Fund Vouchers #180-#197; Total Claims: \$60,296.55
 - B. General B Fund Vouchers #41-#43; Total Claims: \$1,993.67
 - C. General SF Fund Vouchers #; Total Claims: \$0
 - D. General SL Fund Vouchers #11; Total Claims: \$342.36
 - E. DA Highway Fund Vouchers #100-#109; Total Claims: \$33,465.04
 - F. DB Highway Fund Vouchers #27-#29; Total Claims: \$24,327.35
 - G. Water District SW-1 Vouchers #; Total Claims: \$
 - H. Water District SW-2 Vouchers #59-#66; Total Claims: \$98,646.27
 - I. Water District SW-3 Vouchers #49-#52; Total Claims \$10,604.40
 - J. Water District SW-4 Vouchers #37-#41; Total Claims \$1,272.64
 - K. Trust & Agency Vouchers #11; Total Claims \$146.00
- Grand Total of Claims: \$231,094.28

Ayes: 3 [Clark, Holden, Calkins]

Nays: 0

Absent: 2 [Hilton; Ladd]

At 8:14pm, Councilman Andrew Holden made a motion to adjourn the meeting; seconded by Councilwoman Tara Clark.

Ayes: 3 [Clark, Holden, Calkins]

Nays: 0

Absent: 2 [Hilton; Ladd]

The meeting was adjourned at 8:14pm.

Respectfully submitted,

Denise J. Hafner,

Denise J. Hafner, Hannibal Town Clerk