

**TOWN OF HANNIBAL
BOARD MEETING
April 16, 2025
7:00 PM**

Present: Supervisor Kim Malone
Councilwoman Tara Clark
Councilwoman Emma Gage
Councilman Greg Hilton
Town Clerk Dawn Combes

Absent: Councilwoman Heather Ladd

Others Present: Missy Hoefler, County Legislator; Noel Salmonsens, Highway Superintendent; Jake Malcott, Deputy Clerk; Ellen Killecut.

Supervisor Kim Malone called the meeting to order with the Pledge of Allegiance at 7pm.

Public Session: County Legislator Noel Salmonsens answered questions from the Town Board.

Approval of the March 2025 Board Meeting Minutes and April 2025 Workshop Minutes

Supervisor Kim Malone requested a motion to be made to approve the March 2025 Board Meeting Minutes and April 2025 Workshop Minutes. Councilwoman Emma Gage made a motion to approve the above Town Board Minutes; seconded by Councilman Greg Hilton.

Ayes: 4 [Clark, Gage, Hilton, Malone]

Nays: 0

Absent: 1[Ladd]

Approval of Financial Report: March 2025 Report:

Supervisor Kim Malone requested that a motion be made to approve the March 2025 Financial Report. Councilwoman Tara Clark made a motion to approve the March 2025 Financial report; seconded by Councilman Greg Hilton.

Ayes: 4 [Clark, Gage, Hilton, Malone]

Nays: 0

Absent: 1 [Ladd]

Correspondence:

Supervisor Kim Malone announced that the Town and Village Board will have a second meeting April 30, 2025 at 6:00pm regarding updating safety & security issues at the Municipal Building and snow removal of fire exits.

Supervisor Kim Malone received 2 bids for Mowing Bethel and McCausey Cemeteries. Nelly's Mowing and Firewood submitted a bid to mow Bethel Cemetery for \$350/mow and a bid to mow McCausey Cemetery \$125/mow.

George Ritchie Contracting submitted a bid to mow Bethel Cemetery for \$300/mow and McCausey Cemetery for \$100/mow.

Councilman Greg Hilton made a motion to accept George Ritchie's bids for Bethel Cemetery for \$300/mow and McCausey Cemetery for \$100/mow for the 2025 mowing season; seconded by Councilwoman Tara Clark.

RESOLUTION 32-2025

BE IT RESOLVED THAT the Hannibal Town Board accepts George Ritchie's bids for Bethel Cemetery for \$300/mow and McCausey Cemetery for \$100/mow for the 2025 mowing season.

Ayes: 4 [Clark, Gage, Hilton, Malone]
Nays: 0
Absent: 1 [Ladd]

Departmental Reports: Written reports for the following departments were provided to and reviewed by all board members.

- **Town Clerk- Report**
- **Highway Department- Report**
- **Code Enforcement Report-Report**
- **Assessor's Report – No Report**
- **Dog Control Report-Report**
- **Planning Board- Report**
- **Zoning Board of Appeals Report – No Report**
- **Water Department- Report**

Councilwoman Tara Clark made a motion to approve the above reports; seconded by Councilwoman Emma Gage.

Ayes: 4 [Clark, Gage, Hilton, Malone]
Nays: 0
Absent: 1 [Ladd]

Old Business:

- Councilman Greg Hilton received a quote for a fence around part of the water tower for \$5985 from Arrow fence Company. He will get a few more quotes.
- Councilman Greg Hilton received a quote from Gator Skin Ramps to cover the skate ramp that needs repair. 8 Sheets @ \$154/sheet with freight shipping for a cost of approx \$1,742.

Councilman Greg Hilts made a motion to approve the purchase from Gator skin Ramps 8 sheets all weather Gator Skins with freight shipping not to exceed \$2,000; seconded by Councilwoman Emma Gage.

RESOLUTION 33-2025

BE IT RESOLVED THAT the Hannibal Town Board approves to purchase from Gator skin Ramps 8 sheets all weather Gator Skins with freight shipping not to exceed \$2,000.

Ayes: 4 [Clark, Gage, Hilton, Malone]
Nays: 0
Absent: 1 [Ladd]

Supervisor Kim Malone spoke about purchasing a 7 door vertical secure mailbox unit for the hallway of the Municipal building. Supervisor Malone found a mailbox unit for \$598 approx.

Councilman Greg Hilton made a motion to approve the purchase of a mailbox unit for the municipal building for a cost not to exceed \$600; seconded by Councilwoman Emma Gage.

RESOLUTION 34-2025

BE IT RESOLVED THAT the Hannibal Town Board approves to purchase of a mailbox unit for the municipal building for a cost not to exceed \$600.

Ayes: 4 [Clark, Gage, Hilton, Malone]

Nays: 0

Absent: 1 [Ladd]

New Business:

Councilman Greg Malone discussed with the Town board using ARPA funds to purchase an ADA Compliant portable bathroom & changing area. The old Portable toilet has had its door broken off in the wind.

Councilman Greg Hilton made a motion to purchase an ADA compliant portable restroom with changing area using ARPA funds not to exceed \$4,000; Seconded by Councilwoman Tara Clark.

RESOLUTION 35-2025

BE IT RESOLVED THAT the Hannibal Town Board approves to purchase an ADA compliant portable restroom with changing area using ARPA funds not to exceed \$4,000.

Ayes: 4 [Clark, Gage, Hilton, Malone]

Nays: 0

Absent: 1 [Ladd]

Supervisor Kim Malone discussed purchasing a laptop for the Codes Department as Carl Emmons is using his own Lap top.

Councilman Greg Hilton made a motion to purchase a new or reconditioned laptop from Computer Outlet North not to exceed \$1,000; Seconded by Councilwoman Emma Gage.

RESOLUTION 36-2025

BE IT RESOLVED THAT the Hannibal Town Board approves to purchase a purchase a new or reconditioned laptop from Computer Outlet North not to exceed \$1,000.

Ayes: 4 [Clark, Gage, Hilton, Malone]

Nays: 0

Absent: 1 [Ladd]

Supervisor Kim Malone has reached out to a few companies regarding installing a handicapped accessible door button in the front entrance. No one has returned her message as of yet.

Supervisor Kim Malone made a motion to go into executive session at 8:23pm to discuss a personnel matter for the Water Department; seconded by Councilwoman Emma Gage.

RESOLUTION 37-2025

BE IT RESOLVED THAT the Hannibal Town Board approves to go into executive session at 8:23pm to discuss a personnel matter for the water Department.

Ayes: 4 [Clark, Gage, Hilton, Malone]
Nays: 0
Absent: 1 [Ladd]

The Hannibal Town Board goes into executive session at 8:23pm.

Supervisor Kim Malone makes a motion at 9:04pm to come out of executive session; seconded by Councilwoman Tara Clark.

RESOLUTION 38-2025

BE IT RESOLVED THAT the Hannibal Town Board approves to come out of executive session at 9:04pm.

Ayes: 4 [Clark, Gage, Hilton, Malone]
Nays: 0
Absent: 1 [Ladd]

Town Supervisor Kim Malone Makes a motion to approve the April 2025 Budget Modification; seconded by Councilman Greg Hilton.

Budget Modification April 2025

Increase A-3089 by \$5,685.00 to receive Oswego ARPA Money in.
Increase A-1620.2 by \$5685.00 to expend ARPA Funds from Oswego County.

Increase A-4089 by \$5,685.00 to receive ARPA Money in.
Increase A-1620.2 by \$5685.00 to expend ARPA Funds

RESOLUTION 39-2025

BE IT RESOLVED THAT the Hannibal Town Board approves the April 2025 Budget Modification.

Ayes: 4 [Clark, Gage, Hilton, Malone]
Nays: 0
Absent: 1 [Ladd]

Approval to Pay Town Bills: Councilwoman Emma Gage made a motion to approve the payment of the following Town bills - Abstract #4 seconded by Councilman Greg Hilton.

- A. General A Fund Vouchers #52-#70; Total Claims: \$22,191.48
- B. General B Fund Vouchers; # 5; Total Claims: \$2,027.34

- C. General SF Fund Vouchers #; Total Claims: \$0
- D. General SL Fund Vouchers #4; Total Claims: \$383.55
- E. DA Highway Fund Vouchers #34-#44; Total Claims: \$13,177.95
- F. DB Highway Fund Vouchers; # 3 Total Claims: \$185.00
- G. Water District SW-1 Vouchers; Total Claims: 0
- H. Water District SW-2 Vouchers #20-#27; Total Claims: \$21,379.69
- I. Water District SW-3 Vouchers #22-#27; Total Claims \$12,340.64
- J. Water District SW-4 Vouchers #23-#27; Total Claims \$1,230.50
- K. Trust & Agency Vouchers #4; Total Claims \$223.00

Grand Total of Claims: \$73,139.15

Ayes: 4 [Clark, Gage, Hilton, Malone]

Nays: 0

Absent: 1 [Ladd]

At 9:05pm, Councilwoman Emma Gage made a motion to adjourn the meeting; seconded by Councilwoman Tara Clark.

Ayes: 4 [Clark, Gage, Hilton, Malone]

Nays: 0

Absent: 1 [Ladd]

The meeting was adjourned at 9:05pm.

Respectfully submitted,

Dawn M. Combes

Dawn M. Combes, Hannibal Town Clerk

